

COUNCIL MEETING PROCEDURE

Welcome to a meeting of the St. Clair City Council. Your attendance is appreciated and encouraged!

During a Council meeting the Council follows a certain schedule of business known as an 'agenda'. The agenda is simply a list of items to be considered at the meeting.

The Mayor will introduce each item on the agenda. When appropriate, City staff, City Engineer, or other advisory personnel will present information with regard to the item. The City Council will then discuss the item.

If you wish to comment on an agenda item please observe the following guidelines:

- Raise your hand to be recognized by the Mayor.
- Limit your remarks to the subject of current discussion.
- Direct comments to the entire Council and not to individual members.

PUBLIC COMMENT

The public has the opportunity to comment on items of public interest during the 'Public Comment' portion of the agenda. This portion of the agenda is for topics that are not included on the agenda.

No Council action should be expected on items brought to the Council's attention during the Public Comment period, as the Council needs time to thoroughly study all proposals or requests not of a routine nature. The Council may direct City staff to follow up on certain items addressed during Public Comment period.

If you wish to address the Council during the Public Comment period please observe the following guidelines:

- Comments should not exceed four (4) minutes per item.
- Direct comments to the entire Council and not to individual Council Members.
- Council Members generally will not engage in discussion or debate with anyone commenting; rather, they will listen to your remarks and ask clarifying questions.

MEETING DECORUM

We appreciate your attendance at our Council meeting. In an effort to facilitate an effective meeting, we ask that everyone conduct themselves in a respectful and productive manner. By following the simple rules listed below, everyone's opinion can be heard and understood:

- show respect for others
- use appropriate, courteous language
- actively listen
- avoid private sidebar conversations
- limit remarks to the item under consideration
- abide by the four (4) minute time limit when making remarks
- refrain from the use of cell phones or other personal electronic devices

City Council meetings, Public Hearings and other Council proceedings are open to the public. However, no one has the right to impede, disrupt or disturb the orderly conduct of any Council proceeding.

PLEASE NOTE: Inappropriate behavior during any Council proceeding will not be tolerated.

Impertinent, slanderous or profane remarks; personal attacks; sarcastic, ridiculing or derogatory comments; threatening or abusive language; boisterous or disruptive actions; or engaging in any type of disorderly conduct are considered inappropriate behavior. Persons exhibiting such behavior will be cautioned by the Mayor. Any person failing to comply as cautioned will be asked to leave the meeting. If the person refuses to voluntarily leave the meeting, Law Enforcement Officials will be contacted.

Law Enforcement Officials will be contacted immediately if a person threatens physical violence at any Council proceeding. The person making such threat will be removed from the meeting immediately.

CITY OF ST. CLAIR

CITY STAFF

CITY CLERK-TREASURER	Catherine Seys
PUBLIC WORKS SUPERVISOR	Mark Krenik
PUBLIC WORKS DEPT. EMPLOYEE	Deb McCollum
FIRE CHIEF	Bill Fitzloff

ADVISORY PERSONNEL

CITY ENGINEER	Jeff Domras Bolton and Menk, Inc.
CITY ATTORNEY	Chris Kennedy Kennedy and Kennedy, Attorneys at Law
BUILDING INSPECTOR	Dan Murphy City Building Inspection Services, LLC
AUDITOR	Mike Burkhardt Burkhardt and Burkhardt, CPA
FINANCIAL ADVISOR	Paul Donna Northland Securities, Inc.

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Welcome to a St. Clair City Council Meeting

Thank you for your participation!

MAYOR

Marvin More

COUNCIL MEMBERS

Jerry Phillips
Thomas Karels, Sr.
Jason Weinandt
Cindy Glamm