

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, MAY 05, 2015

CALL TO ORDER

The meeting was called to order by Mayor Marvin More at 7:05 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor More, Jerry Phillips, Tom Karels, Sr., Jason Weinandt and Cindy Glamm. Council Members absent: No Council Members were absent. City Staff present: Catherine Seys, City Clerk-Treasurer; Mark Krenik, Public Works Supervisor; and Bill Fitzloff, Fire Chief. Others present: Nancy Thompson (St. Clair School Board Liaison), Roger and Addie Otto.

After calling the meeting to order, Mayor More welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF MINUTES AND BILLS – The minutes of April 07, 2015 Regular Council Meeting were approved with a motion by Council Member Glamm, seconded by Council Member Weinandt, and carried with all in favor. The invoices, bills, and vendor's claims for the month of April 2015 were approved with a motion by Council Member Phillips, seconded by Council Member Glamm and carried with all in favor.

UNFINISHED BUSINESS – The following unfinished Business item was discussed:

1. PROPOSED GENERATOR FOR THE CITY WATER TREATMENT FACILITY (WTF) – Bids for the proposed generator for the City Water Treatment Facility will be opened and reviewed at the Regular June City Council meeting on Tuesday, June 2, 2015.

NEW BUSINESS – The following New Business items were discussed:

1. OPEN AND REVIEW BIDS FOR THE SALE OF FIRE TRUCKS – The City advertised for the sale of two (2) Fire Trucks, the 1969 International Tanker/Pumper and the 1977 International Tanker.
  - Bids were opened and publicly read for the 1969 International Tanker/Pumper. A total of three (3) bids were received. Mike Hanson was the high bidder, with a bid of \$1,151.00. Motion made by Council Member Karels, seconded by Council Member Weinandt to accept the bid submitted by Mike Hanson for the 1969 International Tanker/Pumper in the amount of \$1,151.00. Motion carried with all in favor.
  - Bids were opened and publicly read for the 1977 International Tanker. A total of six (6) bids were received. Mike Hanson was the high bidder, with a bid of \$2,751.00. Motion made by Council Member Phillips, seconded by Council Member Glamm to accept the bid submitted by Mike Hanson for the 1977 International Tanker/Pumper in the amount of \$2,751.00. Motion carried with all in favor.
2. ATHLETIC BACKERS RAFFLE – The Athletic Backers requested approval of the Charitable Gambling application to conduct a raffle during St. Clair Days. The raffle drawing will be held on Sunday, June 28<sup>th</sup> after the parade (approx. 2:00 p.m.). Motion by Council Member Phillips, seconded by Council Member Glamm to approve the request from the Athletic Backers for the annual St. Clair Days Raffle. Motion carried with all in favor.

3. CURB BOX (WATER SHUT-OFF) CATHOLIC CHURCH – The Council discussed a bill relating to the replacement of a curb box at the Catholic Church. It was discussed that the City is responsible for the water main only, the service line and curb box is the responsibility of the property owner. Church representatives will be contacted regarding the bill.

#### FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Fire Dept. has responded to 38 calls to date in 2015.
2. The Fire Truck Committee will be looking into the purchase of a rig for fighting grass fires.
3. The St. Clair, Eagle Lake and Madison Lake Firefighters Dance was held on Saturday, April 11<sup>th</sup> at the Eagle Lake American Legion. The event was well attended.
4. One (1) application has been received for the Fire Dept. Chief Fitzloff noted that vacancies still exist on the department.

#### PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Mark Krenik reported on the following:

1. Mr. Krenik discussed issues at the Memorial Park pavilion after School activities. Mr. Krenik noted that water has been left running, toilets are plugged, litter isn't being picked-up and the building is often found unlocked after School use. It was noted that this has been an ongoing problem and each summer the City experiences the same issues. It was further noted that City Policy states that if the School/Community Ed uses the facility (softball field) the coaches are responsible for checking the restrooms, policing the grounds, locking the facility, etc. Mounting an infra-red camera at the Park was discussed in an effort to determine who is causing issues and what time the issues are happening. A motion was made by Council Member Karels, seconded by Council Member Weinandt to purchase an infrared camera for Memorial Park.
2. The 4-gas monitor and line locator purchased (50%) with an OSHA Safety Grant have been received. The 4-gas monitor will be shared between the Public Works Dept. and the Fire Dept. Public Works Supervisor Krenik will take care of calibrating the monitor.
3. The Christmas lights ordered from Display Sales have been delivered.
4. Council Member Karels questioned whether the Public Works Dept. employees should be mowing the ditch along Co.Rd. 43 (Main Street West). Mayor More noted that as a County ditch it would not be mowed (by the County) on a regular basis. Mayor More further noted that mowing of the ditch gives a clean, welcoming appearance to the entrance to our town. It was determined that as long as the Public Works employees have time the mowing will continue.

#### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The Banyon Fund Accounting and Payroll programs are up and running, all transactions from January 1, 2015 to present have been entered into the new programs.
2. City employees will be attending the annual Safety Training hosted by the City of Eagle Lake on Tuesday, May 12<sup>th</sup>.
3. Motion by Council Member Karels, seconded by Council Member Glamm to schedule the presentation of the annual audit for Tuesday, June 2, 2015 at 6:00 p.m., after the audit presentation the auditors will also discuss the new Fire Dept. Relief Association pension reporting standards. Motion carried with all in favor.

#### CITY COUNCIL MEMBER REPORTS

1. Council Member Phillips attended the April 20<sup>th</sup> School Board Meeting. Council Member Glamm will attend the May 18<sup>th</sup> School Board Meeting.

2. The Blue Earth County Mayors and Clerks met on Thursday, April 9<sup>th</sup> in Good Thunder. The speaker for the evening was a representative from the MN River Area Agency on Aging (MNRAAA). The next meeting will be held on Thursday, May 14<sup>th</sup> in Skyline.
3. Council Member Weinandt gave an update on plans for St. Clair Days (June 22 – 28).
4. Nuisance properties were briefly discussed. The City Attorney will be addressing nuisance issues.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 7:59 p.m. Motion to adjourn was made by Council Member Phillips, seconded by Council Member Weinandt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer