

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
MONDAY, NOVEMBER 11, 2014

The meeting was called to order by Mayor Douglas Westphal at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Jerry Phillips, Tom Karels, Sr., Chris Cousins and Jason Weinandt. Council Members absent: No Council Members were absent. City Staff present: Catherine Seys, City Clerk-Treasurer; Mark Krenik, Public Works Supervisor; and Bill Fitzloff, Fire Chief. Others present: Connie Johns (St. Clair School Board Liaison), Cindy Glamm and Connie Froehlich.

After calling the meeting to order, Mayor Westphal welcomed all visitors and guests, the Pledge of Allegiance was then recited.

CANVASSING BOARD

Mayor Westphal called the Canvassing Board to order. The City Council serves as the legally constituted Canvassing Board for the City of St. Clair. The City Clerk-Treasurer administered the Oath to the Canvassing Board. The Canvassing Board convened. The City Clerk-Treasurer presented the Abstract of Votes Cast for the City of St. Clair, County of Blue Earth, State of Minnesota at the State General Election held on Tuesday, November 4, 2014 as Compiled from the Official Returns. The Abstract of Vote Cast included the Summary of Totals, Detail of Election Results and the Municipal Election Write-In Summary for the City Election. For the 2-year term of Mayor: Chris Cousins received 127 votes, Marvin More received 148 write-in votes, there were 11 misc. write-in votes. For the two (2) 4-year City Council positions: Jason Weinandt received 239 votes, Cindy Glamm received 43 write-in votes, there were 60 misc. write-in votes. Motion by Council Member Cousins, seconded by Council Member Weinandt to approve the Abstract of Votes Cast for the City of St. Clair, County of Blue Earth, State of Minnesota at the State General Election held on Tuesday, November 4, 2014 as Compiled from the Official Returns. Motion carried with all in favor. Motion by Council Member Weinandt, seconded by Council Member Cousins to adjourn the Canvassing Board. Motion carried with all in favor.

RESOLUTION CERTIFYING ELECTION RETURNS AND DECLARING RESULTS

The Resolution Certifying Election Returns and Declaring Results was presented. Results of the Tuesday, November 4, 2014 Municipal Election were declared as follows: Marvin More was duly elected to the Office of Mayor for a term of two (2) years; Jason Weinandt and Cindy Glamm were duly elected to the Office of Council Member for a term of four (4) years. Terms begin January 5, 2015. A motion was made by Council Member Karels, seconded by Council Member Phillips to approve the Resolution Certifying Election Returns and Declaring Results. Motion carried with all in favor.

APPROVAL OF MINUTES AND BILLS – The minutes of October 07, 2014 Regular Council meeting and the October 21, 2014 Special Meeting and Public Hearing were approved with a motion by Council Member Phillips, seconded by Council Member Karels, and carried with all in favor. The invoices, bills, and vendor's claims for the month of October 2014 were approved with a motion by Council Member Cousins, seconded by Council Member Weinandt and carried with all in favor.

UNFINISHED BUSINESS – The following unfinished Business item was discussed:

SCHOOL LIAISON OFFICER – No additional information with regards to the School Liaison Officer was available.

ST. JOHN'S LUTHERAN CHURCH PARKING LOT – No additional information was available regarding the blacktopping of the Lutheran Church parking lot. Trustees from the Church will be contacted after the first of the year.

NEW BUSINESS – The following New Business items were discussed:

ECUMEN – In 2013 the City of St. Clair acted as a sponsor (conduit) for the Mankato Lutheran Homes, Inc. (Ecumen), a MN nonprofit corporation, in the issuance of bank qualified, tax-exempt revenue bonds to finance and refinance their senior assisted living and nursing homes in Mankato. At this time, Ecumen has an opportunity to refinance their bonds which will enable them to take advantage of a more attractive interest rate. Since the City of St. Clair was involved as a 'conduit' in the original bond issue the Bond Counsel for Ecumen has asked the City to sign an amendment to the original agreement, thus allowing Ecumen to proceed with refinancing. It was noted that there is no risk or cost to the City of St. Clair in acting as a conduit in the project or in approving the amendment to allow Ecumen to refinance. Motion by Council Member Phillips, seconded by Council Member Karels to approve the Amendment/Resolution and the signing of the necessary documents by Mayor Westphal. Motion carried with all in favor.

#### FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. Midwest Fire has completed the tank and installation on the new fire truck. The truck is in St. Clair and should be in-service by the end of the month.
2. The 5<sup>th</sup> Annual Fire Dept. Pizza Fundraiser, hosted by Mitt's BP, was held on Thursday, October 9<sup>th</sup> from 5:00 p.m. to 8:00 p.m. 240 pizzas were ordered and delivered. Mitt's BP presented the Fire Dept. with a check for \$2,400.00 (profits from proceeds), plus \$344.00 in tips. Thanks Mitt's BP, the St. Clair Fire Dept. Members and to everyone who participated to make this a successful event.
3. The Fire Dept. presented the Fire Prevention programs to 153 Kindergarten, 1<sup>st</sup> grade, Early Childhood and Pre-School children this week (Fire Prevention Week).
4. It was noted during the delivery of the pizzas that a number of residents don't have their house numbers displayed. Chief Fitzloff noted that when the Fire Dept. is responding to fire and medical calls it's extremely important to have house numbers prominently displayed.
5. The Fire Dept. has responded to 109 calls to date in 2014.

#### PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Mark Krenik reported on the following:

1. Annual sludge hauling was done in October, 48,000 gallons of sludge was hauled.
2. The digester at the Wastewater Treatment Plant was built up with sand, causing the aerator heads became clogged. Seppmann was called to clean out the sand and debris.
3. A 1 ½ inch meter was installed at the Mobile Home Park.
4. Mayor Westphal noted that he has learned of a contractor with a leaf vac that the City might want to consider for fall 2015.

#### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. A Special City Council meeting was scheduled for Wednesday, November 19<sup>th</sup> at 6:00 p.m. to discuss the Residential Rental Ordinance with Building Inspector Dan Murphy.

2. The Annual Employee Review was scheduled for Thursday, December 11<sup>th</sup> at 6:00 p.m. An Employee Review Workshop was scheduled for Monday, December 1<sup>st</sup> at 6:00 p.m.
3. Due to a conflict the Regular December City Council meeting will be held on Monday, December 1<sup>st</sup> at 7:00 p.m. It was noted that the final levy (Truth in Taxation) will be discussed at that meeting.

#### CITY COUNCIL MEMBER REPORTS

1. Council Member Cousins attended the October 20<sup>th</sup> School Board Meeting, standardized testing was among items discussed. Council Member Karels will attend the November 17<sup>th</sup> School Board Meeting.
2. The Blue Earth County Mayors and Clerks met in Pemberton on Thursday, October 9<sup>th</sup>. The speaker for the evening was a representative from S.M.I.L.E.S. The next meeting will be held in Mapleton on Thursday, November 13<sup>th</sup>.
3. Nuisance concerns were briefly discussed.
4. The EDA will be contacted regarding Donuts with Santa.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT – The meeting adjourned at 7:50 p.m. Motion to adjourn was made by Council Member Weinandt, seconded by Council Member Phillips and carried with all in favor.

Catherine Seys, City Clerk-Treasurer