

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, APRIL 01, 2014

The meeting was called to order by Mayor Douglas Westphal at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Jerry Phillips, Thomas Karels, Sr., Chris Cousins and Jason Weinandt. Council Members absent: No Members were absent. City Staff present: Catherine Seys, City Clerk-Treasurer, Mark Krenik, Public Works Supervisor and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk), Daniel Petsinger and another representative from Radio Link Internet, Shawn Kunz, Quinn Seys (St. Clair High School Student) and Janna Brunner (foreign exchange student at St. Clair School).

After calling the meeting to order by Mayor Westphal welcomed all visitors and guests, the Pledge of Allegiance was then recited.

APPROVAL OF MINUTES AND BILLS

The minutes of March 04, 2014 Regular Council Meeting were approved with a motion by Council Member Phillips, seconded by Council Member Karels, and carried with all in favor. The invoices, bills, and vendor's claims for the month of March 2014 were approved with a motion by Council Member Cousins, seconded by Council Member Weinandt and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

1. RADIO LINK INTERNET – Daniel Petsinger was present representing Radio Link Internet (RLI). Mr. Petsinger discussed the proposed agreement prepared by his attorney. Mr. Petsinger stated that the draft agreement prepared by the City was modified by Mr. Petsinger's attorney to include language pertinent to a 'Rooftop Lease Agreement' rather than a 'Site Lease Agreement'. Mr. Petsinger noted that a final draft of the agreement would be completed by mid-April. Mr. Petsinger asked the Council if they would consider approving the lease contingent upon approval of the final lease and allow temporary installation to begin. City Engineer Jeff Domras advised the Council that he would be reluctant to allow any installation to begin until the final agreement is signed and approved by the Council. The Council agreed with Mr. Domras. Mayor Westphal asked the Council, Mr. Domras and the City Clerk to take time to review the draft agreement so the turn-around will be quick when the final draft is ready.
Lease payment/compensation was discussed. Mayor Westphal noted that he has heard from residents who were in favor of a monetary lease payment rather than the two (2) 'hot spots' that Radio Link Internet is proposing. Council Member Cousins noted that he has heard from residents who were excited about having the 'hot spots', especially at the Park.
Mr. Petsinger noted that with regard to the exhibits in the agreement, he would ask the City to provide a plan of the Water Tower site/property and the top of the Water Tower. The City will provide such plans.
1. KITCHEN REMODELING PROJECT – Estimates for the Kitchen Remodel Project from Lowe's, Menards, Nicolai Cabinetry, Meyer and Sons and DeGroods were reviewed.
A motion was made by Council Member Phillips, seconded by Council Member Karels to approve the flooring estimate submitted by Lowe's, including installation. Motion carried with Council Members Phillips, Karels, Weinandt and Mayor Westphal in favor and Council Member Cousins abstaining.

A motion was made by Council Member Karels, seconded by Council Member Phillips to accept the estimate submitted by Lowe's for appliances (stove with double oven, refrigerator and microwave). Motion carried with Council Members Karels, Phillips, Weinandt and Mayor Westphal in favor and Council Member Cousins abstaining.

A motion was made by Council Member Phillips, seconded by Council Member Weinandt to accept the estimate submitted by Lowe's for cabinets, including installation. Motion carried with Council Members Phillips, Weinandt, Karels and Mayor Westphal in favor and Council Member Cousins abstaining.

A motion was made by Council Member Cousins, seconded by Council Member Phillips to approve the purchase of countertops from Top Shop, including installation, not to exceed \$2,500.00. Motion carried with all in favor.

Clerk-Treasurer Seys will purchase the sink and faucets for the project, as well as order new blinds for the City Hall Meeting Room and the City Office.

NEW BUSINESS – The following New Business items were discussed:

1. LOAN CERTIFICATE – A resident brought in an Economic Development Corporation Loan Certificate from 1991, questioning the status of the certificate. The status of the certificate will be researched and forwarded to the City Attorney when a City Attorney is appointed.
2. CITY ATTORNEY – The City will request proposals for a City Attorney. Proposals will be opened and reviewed at the Regular May City Council Meeting.
3. POPPY PROCLAMATION – The annual American Legion Auxiliary Poppy Proclamation was presented. Motion by Weinandt, seconded by Phillips to approve the proclamation, thereby proclaiming the month of May 2014 as Poppy Month. Motion carried with all in favor. Mayor Westphal then signed the proclamation

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. Fire Chief Fitzloff discussed the Fire Contracts. Fire Chief Fitzloff met with and has signed Fire Contracts from McPherson and Medo Township. He will be meeting with Decoria, LeRay and Mankato Township next week. The new contracts will run for three (3) years (until 2017).
2. The Fire Dept. responded to 31 calls so far in 2014.
3. The apparatus for the new fire truck is being installed at Forstner Fire Apparatus in Madelia.

PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Mark Krenik reported on the following:

1. The City had a water service line break, a water main break and a sewer force main break in March.
2. The roof of the old control building at the Wastewater Treatment Plant is leaking and in need of repair. The Council directed Mr. Krenik to obtain repair estimates.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The South Central Safety Committee (SCSC) meeting on Thursday, March 27th was cancelled. The next meeting will be April 17th in Mapleton. The topic of the training will be chainsaw safety.
2. Severe Weather Awareness Week will be April 21st – 25th. The statewide tornado drill will be on Thursday, April 24th, sirens will sound statewide at 1:45 p.m. and 6:55 p.m.

CITY COUNCIL MEMBER REPORTS

1. Council Member Phillips attended the March School Board Meeting. Council Member Weinandt will attend the April 21st meeting.
2. Mayor Westphal and Clerk-Treasurer Seys attended the Blue Earth County Mayors and Clerks meeting which was held in Lake Crystal on March 13th. The speaker for the evening was Judd Schultz from the MN Valley Action Council. St. Clair will be hosting the next meeting on Thursday, April 10th. The speaker for the evening will be Dan Davidson from the Blue Earth County Drug Task Force.
3. The Playground Equipment Committee has obtained a number of plans/options for new playground equipment for Memorial Park. The Committee will meet Thursday, April 3rd at 7:00 p.m. to discuss the options. The Committee will bring their recommendations to the Council in May.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT

The meeting adjourned at 8:43 p.m. Motion to adjourn was made by Council Member Karels, seconded by Council Member Phillips and carried with all in favor.

Catherine Seys, City Clerk-Treasurer