

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, DECEMBER 03, 2013

The meeting was called to order by Acting Mayor Jerry Phillips at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Acting Mayor Jerry Phillips, Thomas Karels, Sr., Chris Cousins, and Jason Weinandt. Council Members absent: Mayor Douglas Westphal. City Staff present: Catherine Seys, City Clerk-Treasurer, Mark Krenik, Public Works Supervisor, and Bill Fitzloff, Fire Chief. Others present: Deputy Tim Mohr (Blue Earth County Sheriff's Dept.), Cassidy Sargent and Bailey Arndt (students at St. Clair School).

After calling the meeting to order Acting Mayor Phillips welcomed all visitors and guests, the Pledge of Allegiance was then recited.

APPROVAL OF MINUTES AND BILLS

The minutes of November 4, 2013 Regular City Council Meeting were approved with a motion by Council Member Karels, seconded by Council Member Cousins, and carried with all in favor. The invoices, bills, and vendor's claims for the month of November 2013 were approved with a motion by Council Member Weinandt, seconded by Council Member Karels and carried with all in favor.

UNFINISHED BUSINESS – The following Unfinished Business items were discussed:

1. ALL-TERRAIN VEHICLE (ATV), MINI-TRUCK, AND MOTORIZED GOLF CART ORDINANCE – Deputy Tim Mohr (Blue Earth County Sheriff's Dept.) was present to discuss the proposed ordinance and answer Council Member questions. Deputy Mohr noted that the City has developed provides a good, workable ordinance. Deputy Mohr offered clarification with regard rural golf cart/ATV/mini-truck operators within City limits. Deputy Mohr also discussed enforcement and ordinance violations.

NEW BUSINESS – The following New Business items were discussed:

1. 2014 FINAL BUDGET/LEVY – Acting Mayor Phillips opened the meeting to public comment with regard to the 2014 Budget/Levy. There being no public comment, a motion was made by Council Member Weinandt, seconded by Council Member Cousins to approve the final 2014 Budget/Levy. It was noted that the final 2014 Levy will remain the same as proposed and certified to Blue Earth County in September 2013. Motion carried with all in favor.
2. SPECIAL CITY COUNCIL MEETING – A Special City Council meeting will be scheduled for Tuesday, January 7, 2014 at 6:00 p.m. to discuss the following items:
 - The Class B Wastewater Operator License (City Engineer Jeff Domras will be invited to attend).
 - Public Works Employees use of personal cell phones for alarm calls and other City business.
 - Public Works Dept. vehicle.
3. LAWN CARE AT MEMORIAL PARK – Public Works Supervisor Mark Krenik reported that in addition to the quote from Lawn Pro, he obtained a quote from Green Care for lawn care (fertilizing and spraying 2X per year) at Memorial Park and the Water Treatment Plant/Tower property. The Green Care quote was \$1,200.00 cheaper than Lawn Pro. Motion by Council Member Cousins, seconded by Council Member Weinandt to use Green Care lawn care services at Memorial Park and the Water Treatment Plant/Tower property for 2014.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The new 2014 Freightliner Fire Truck chassis has been delivered. Motion by Council Member Karels, seconded by Council Member Cousins to pay Westman Freightliner \$100,817.00 for the 2014 Freightliner Fire Truck Chassis. Motion carried with Council Members Karels, Cousins and Phillips in favor and Council Member Weinandt abstaining.
2. The Ford pumper was in to Westman Freightliner for repair.
3. The Fire Dept. pagers were reprogrammed last month, but some are still experiencing problems. Pagers will be reprogrammed again this month.
4. The current Fire Contracts with area Townships are in effect through March 31, 2014. Fire Chief Fitzloff reported that he will begin negotiating new Fire Contracts with the Townships in February.

PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Mark Krenik reported on the following:

1. The Public Works Dept. is ready for winter.
2. The downtown Christmas decorations (on street light poles) are nearly 30 years old. Mr. Krenik suggested looking at replacing the decorations with something lighter in weight and more energy efficient.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The South Central Safety Committee (SCSC) met on Thursday, November 21st in Mapleton. The training topic was Snow Plow and Winter Safety, along with the Year-End Review. The Safety Committee (SCSC City Clerks and Administrators) met after the training session to discuss and finalize the 2014 safety training schedule.

CITY COUNCIL MEMBER REPORTS

1. No one from the City Council attended the November School Board Meeting. Council Member Weinandt will attend the next School Board meeting on Monday, December 16th.
2. Mayor Westphal attended the Blue Earth County Mayors and Clerks meeting on Thursday, November 14th in Mankato.
3. A City Sign Committee meeting and Playground Equipment Committee meeting will be scheduled after the first of the year.
4. The EDA president (Elizabeth Weinandt) is stepping down. A thank you card/letter will be sent extending the Council's appreciation for her years of service as the St. Clair EDA President.

ALL-TERRAIN VEHICLE (ATV), MINI-TRUCK, AND MOTORIZED GOLF CART ORDINANCE – The Council further discussed the proposed ATV, Mini-Truck, and Golf Cart Ordinance. Permit fees were discussed. It was determined that the permit fee will be a one-time fee of \$25.00. Permits will be valid until the vehicle changes ownership (permits are non-transferable). A fee of \$5.00 will be charged to replace a lost permit. A fee of \$5.00 will be charged to add an operator to a permit. Motion by Council Member Weinandt, seconded by Council Member Cousins to adopt City of St. Clair Ordinance Code Chapter 77: All-Terrain Vehicle (ATV), Mini-Truck, and Motorized Golf Cart Ordinance with the fee schedule as stated above. The Ordinance will become effective on January 1, 2014. Motion carried with all in favor.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

ADJOURNMENT

The meeting adjourned at 7:45 p.m. Motion to adjourn was made by Council Member Cousins, seconded by Council Member Karels and carried with all in favor.

Catherine Seys, City Clerk-Treasurer