

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
MONDAY, NOVEMBER 04, 2013

The meeting was called to order by Mayor Douglas Westphal at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Jerry Phillips, Thomas Karels, Sr., Chris Cousins, and Jason Weinandt. Council Members absent: No Members were absent. City Staff present: Catherine Seys, City Clerk-Treasurer; and Bill Fitzloff, Fire Chief. Others present: Connie Johns (St. Clair School Board Liaison), Janna Brunner (foreign exchange student at St. Clair School).

After calling the meeting to order Mayor Westphal welcomed all visitors and guests, the Pledge of Allegiance was then recited.

APPROVAL OF MINUTES AND BILLS

The minutes of October 7, 2013 Regular City Council Meeting, and the October 7, 2013 City Council Meeting, were approved with a motion by Council Member Phillips, seconded by Council Member Karels, and carried with all in favor. The invoices, bills, and vendor's claims for the month of October 2013 were approved with a motion by Council Member Weinandt, seconded by Council Member Cousins and carried with all in favor.

OLD BUSINESS – The following Old Business items were discussed:

1. ALL-TERRAIN VEHICLE (ATV), MINI-TRUCK, AND MOTORIZED GOLF CART ORDINANCE – Clerk-Treasurer Seys will invite Deputy Tim Mohr to attend the December City Council meeting to discuss the proposed ordinance and answer Council Member questions regarding ordinance enforcement, violations, etc.
2. DETACHMENT – At the Special City Council Meeting held on October 7, 2013, the City Council decided not to pursue detachment at this time.

NEW BUSINESS – The following New Business items were discussed:

1. ST. CLAIR FIRE DEPARTMENT RELIEF ASSOCIATION – Mark Frahm was present representing the St. Clair Fire Dept. Relief Association (St. Clair FDRA). The St. Clair FDRA Board of Trustees has voted to increase the member benefit amount to \$1,400.00 per year of service. The current benefit amount is \$1,300.00 per year of service. The increase would take effect January 1, 2014. Motion by Council Member Karels, seconded by Council Member Phillips to approve the increase in St. Clair FDRA member benefit amount from \$1,300.00 per year of service to \$1,400.00 per year of service, effective January 1, 2014. Motion carried with Council Members Karels, Phillips, Cousins and Westphal in favor and Council Member Weinandt abstaining.
2. 2014 LIQUOR LICENSE RENEWAL – Renewal of Liquor Licenses for 2014 was discussed. Motion by Council Member Cousins, seconded by Council Member Karels to approve the renewal of the St. Clair American Legion Liquor Licenses (Club and Sunday Licenses) and the Uptown Tavern Liquor Licenses (On-Sale, Off-Sale and Sunday Licenses) for 2014. Motion carried with all in favor.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The 4<sup>th</sup> Annual Fire Dept. Pizza Fundraiser, hosted by Mitt's BP, was held on Thursday, October 10<sup>th</sup> from 5:00 p.m. to 8:00 p.m. 216 pizzas were ordered and delivered. Mitt's BP presented the Fire

Dept. with a check for \$2,430.00 (profits from proceeds), plus \$278.00 in tips. Thanks Mitt's BP, the St. Clair Fire Dept. Members and to everyone who participated to make this a successful event.

2. The new fire truck chassis is done at Westmann Freightliner. Within the next couple of weeks the truck will be taken to Forstner in Madelia for the apparatus.

#### PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Mark Krenik was working with the sludge hauler today and this evening and unable to attend the meeting. City Clerk-Treasurer Seys reported on the following:

1. The old water meters were scrapped out and sold for \$2,473.00.

#### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The South Central Safety Committee (SCSC) will meet on Thursday, November 21<sup>st</sup>. The training session will be Snow Plow and Winter Safety, along with the Year-End Review. The Safety Committee (SCSC City Clerks and Administrators) will meet after the training to discuss the 2014 training schedule.
2. Clerk-Treasurer Seys will serve as an Election Judge in the Special Election for ISD #75 on Tuesday, November 5<sup>th</sup> from 4:00 p.m. to 8:00 p.m.

#### CITY COUNCIL MEMBER REPORTS

1. A City Sign Committee meeting was scheduled for Thursday, November 14<sup>th</sup> at 5:00 p.m. A Playground Equipment Committee meeting was scheduled for Thursday, November 14<sup>th</sup> at 5:30 p.m.
2. The EDA met this evening (Monday, November 4<sup>th</sup>) at 5:30 p.m., to discuss the 5<sup>th</sup> Annual Donuts with Santa and Mrs. Claus. The event will be held on Saturday, December 7<sup>th</sup> from 9:00 a.m. to 11:00 a.m. at the St. Clair City Hall.
3. A City Council Workshop was scheduled for Monday, November 25<sup>th</sup> at 6:00 p.m., to discuss employee reviews. This will be a closed session and will not include the employees. A Special City Council meeting was scheduled for Tuesday, December 3<sup>rd</sup> at 6:00 p.m. to meet with the City employees for the Annual Employee Review.
4. Neither the Mayor nor the Clerk-Treasurer were able to attend the Blue Earth County Mayors and Clerks meeting in Amboy on October 10<sup>th</sup>. The next Mayors and Clerks meeting will be held in Mankato on November 14<sup>th</sup>.

PUBLIC COMMENT – There were no comments from the public during this portion of the meeting.

#### ADJOURNMENT

The meeting adjourned at 7:40 p.m. Motion to adjourn was made by Council Member Phillips, seconded by Council Member Weinandt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer