

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, MAY 07, 2013

The meeting was called to order by Mayor Douglas Westphal at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Jerry Phillips, Thomas Karels, Sr., and Chris Cousins. Council Members absent: Jason Weinandt. City Staff present: Mark Krenik, Public Works Supervisor; Catherine Seys, City Clerk-Treasurer; and Bill Fitzloff, Fire Chief. Others present: Jeff Domras (Bolton and Menk), Jerry Thorstad, Troy Goettl, Deb Drummer, Connie Johns (St. Clair School Board liaison), and Ralph Buesing.

After calling the meeting to order Mayor Westphal welcomed all visitors and guests, the Pledge of Allegiance was then recited.

APPROVAL OF MINUTES AND BILLS

The minutes of the April 2, 2013 Regular City Council Meeting were approved with a motion by Karels, seconded by Phillips, and carried with all in favor. The invoices, bills, and vendor's claims for the month of April 2013 were approved with a motion by Phillips, seconded by Cousins and carried with all in favor.

OLD BUSINESS

The following Old Business items were discussed:

1. SIDEWALK PROJECT

- Since the City replaced sidewalks throughout the City last summer, Jerry Thorstad was present to request a reimbursement of the cost of the sidewalk he replaced in front of his property at 229 Main Street West. The sidewalk was replaced by Nicolai Masonry in 2008. The cost of the sidewalk was \$1,200.00. Motion by Karels, seconded by Phillips to reimburse Mr. Thorstad \$1,200.00. Motion carried with all in favor.
- Jeff Domras (Bolton and Menk) was present to discuss the sod in the sidewalk project area. The 30-day growing period was discussed. Due to the late spring it was determined that May 1<sup>st</sup> would be used as the beginning of the 30-day growing period. Mr. Domras will contact Nielsen Blacktopping (the sidewalk project contractor) to discuss the 30-day growing period and their responsibility to water the sod and check for dead spots during the 30-day period.
- Bill Fitzloff (Fitzloff Electric) noted that the streetlights aren't working between 104 and 212 Main Street East, further noting that the problem may have occurred during the sidewalk construction project.

2. GARBAGE and RECYCLING RFP'S – Proposals for garbage and recycling collection will be opened and reviewed at the regular June City Council meeting.

NEW BUSINESS

The following New Business items were discussed:

1. UPTOWN TAVERN SPECIAL PERMIT REQUEST – A Special Use Permit request for St. Clair Days activities at the Uptown Tavern was discussed. Activities will be similar to previous years with a beer garden and live music in the parking lot area on Friday and Saturday night. It was noted that the parking lot area will be fenced. Live music will be performed from 8:30 p.m. to 12:30 a.m. on Friday, June 21<sup>st</sup> and Saturday, June 22<sup>nd</sup>. It was noted that one change to previous years is that a

band will be performing inside at the Uptown Tavern on Thursday evening. Motion by Phillips, seconded by Karels to approve the request for a Special Use Permit for the Uptown Tavern for St. Clair Days 2013. Motion carried with all in favor.

2. ATHLETIC BACKERS RAFFLE – The Athletic Backers requested approval of the Charitable Gambling application to conduct a raffle during St. Clair Days. Raffle drawing to be held Sunday, June 23<sup>rd</sup> after the parade (approx. 2:00 p.m.). Motion by Karels, seconded by Phillips to approve the request from the Athletic Backers for the annual St. Clair Days Raffle. Motion carried with all in favor.
3. 305 MAIN STREET EAST – Deb Drummer was present representing the purchasers of the Bell Tower property at 313 Main Street East. The purchase is expected to be effective by June 1<sup>st</sup>. Ms. Drummer stated that the Bell Tower purchasers are interested in purchasing the City lot (305 Main Street East) which is located next to and directly west of the Bell Tower. Ms. Drummer noted that they would like to use the property for a community garden. The Council asked if the interested party would be able to attend the June City Council meeting. Ms. Drummer noted that they were hoping for a Council decision sooner than that. City Engineer Jeff Domras (Bolton and Menk) noted that the water tower is located on (the back portion) of the 305 Main Street East lot; the lot would need to be surveyed and split into two (2) separate lots prior to any sale. The Council discussed with Ms. Drummer, that they need more time and details prior to making any decision regarding the sale of the lot.

#### FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Truck Committee met and reviewed the bids received for the new fire truck and apparatus. The Truck Committee recommends purchase of the chassis from Westman Freightliner (Mankato MN) per their bid for \$98,508.00. Motion by Cousins, seconded by Phillips to approve purchase of the chassis from Westman Freightliner for \$98,508.00. Motion carried with all in favor.  
Motion by Karels, seconded by Phillips to approve purchase of the apparatus from Forstner Fire Apparatus (Madelia MN) per their bid of \$77,335.00 and approve signing the contract and letter of acknowledgement and understanding provided by Forstner Fire Apparatus. Motion carried with all in favor.

#### PUBLIC WORKS SUPERVISOR'S REPORT

Public Works Supervisor Mark Krenik reported on the following:

1. Re-roofing the pavilion and picnic shelter was discussed. Mr. Krenik noted that the estimates obtained last fall are still good. Motion by Phillips, seconded by Karels to approve the estimate submitted by Hansen for \$10,588.00, plus a coupon for \$500.00 off, bringing the total to \$10,088.00. Motion carried with all in favor.
2. Annual Crack Sealing was discussed. Mr. Krenik recommended that crack sealing be done on Palmer Drive, Winslow Circle, Miller Lane, Hilton Drive and Horseshoe Lane. Motion by Cousins, seconded by Phillips to approve crack sealing in the amount of \$9,000.00 (as budgeted). Motion carried with all in favor.
3. The Memorial Park Pavilion has been opened for the season.
4. The Bulk Water Station at the WWTP is open for the season.
5. Sand will be ordered for the Volleyball Court at Memorial Park.
6. Woodchips will be ordered for the playground areas at Memorial Park.
7. Radio Read Water Meters will be discussed at the Regular June City Council meeting when a full Council is in attendance.

#### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following

1. The South Central Safety Committee (SCSC) will be meeting on Thursday, May 16<sup>th</sup> at the Amboy City Hall. The training topic will be CDL and Drugs/Alcohol.
2. Due to a scheduling conflict, the Regular June City Council meeting will be Thursday, June 13<sup>th</sup> at 7:00 p.m.
3. City Wide Clean-Up Day has been scheduled for Saturday, June 29<sup>th</sup>. A flyer highlighting Clean-Up Day details will be included with the next City Newsletter.
4. Due to the annual Night to Unite being held on Tuesday, August 6<sup>th</sup>, the Regular August City Council meeting will be held on Monday, August 5<sup>th</sup> at 7:00 p.m.

#### CITY COUNCIL MEMBER REPORTS

1. Council Member Karels attended the April School Board meeting. Council Member Cousins will attend the May 20<sup>th</sup> School Board Meeting.
2. The City of St. Clair hosted the Blue Earth County Mayors and Clerks meeting at the St. Clair City Hall on Thursday, April 11<sup>th</sup>. The speaker for the evening was Blue Earth County Engineer, Al Forsberg. +The next meeting will be held in Good Thunder on Thursday, May 9<sup>th</sup>.

Meeting adjourned at 8:10 p.m. Motion to adjourn was made by Phillips, seconded by Karels and carried with all in favor.

Catherine Seys, City Clerk-Treasurer