

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, FEBRUARY 05, 2013

The meeting was called to order by Mayor Douglas Westphal at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Jerry Phillips, Thomas Karels, Sr., Chris Cousins and Jason Weinandt. Council Members absent: None. City Staff present: Mark Krenik, Public Works Supervisor; Catherine Seys, City Clerk-Treasurer; and Bill Fitzloff, Fire Chief. Others present: Connie Johns (St. Clair School Board liaison), Dan Murphy (City Building Inspection Services), Darrell Hylan (Wingert Realty), and Kevin Kollos.

After calling the meeting to order Mayor Westphal welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF MINUTES AND BILLS

The minutes of the January 3, 2013 Regular City Council Meeting and the January 3, 2013 Special City Council Meeting were approved with a motion by Phillips, seconded by Weinandt, and carried with all in favor. The invoices, bills and vendor's claims for the month of January 2013 were approved with a motion by Karels, seconded by Weinandt and carried with all in favor.

ISRAELSON FAMILY PROPERTY

Darrell Hylan, Wingert Realty was present to discuss the Israelson Family Property. The property is located in the City limits on the west end of town. The property consists of two (2) parcels, the first parcel is 48.06 acres and the second parcel is 34.24 acres. Mr. Hylan explained that the property will be sold by sealed bid auction on Friday, February 8, 2013. Mr. Hylan noted that questions have arisen regarding detachment. The Council briefly discussed the detachment process and other options.

DAN MURPHY, CITY BUILDING INSPECTION SERVICES

Mr. Murphy discussed the building inspection process including finalizing permits and expiring permits. Mr. Murphy also discussed that some building projects (window replacement, siding, re-roofing, etc.) only require just one (1) inspection when the project is complete; other building projects (new building construction, building additions, decks, etc.) require several inspections. Mr. Murphy noted that it is the property owner's responsibility to contact him for inspections. The Council expressed concerns regarding a building project which has not been completed. Mr. Murphy will attend the March City Council meeting with a report regarding the project in question.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Fire Dept. responded to a total of 73 calls in 2012.

| CITY/TOWNSHIP | TYPE OF CALL | | | | | TOTAL |
|---------------------|--------------------------------|---------|------------------------|-------|------------------|-------|
| | FIRE | MEDICAL | CO | 10-52 | ALARM | |
| CITY OF ST. CLAIR | 5 | 12 | 0 | 1 | 0 | 18 |
| DECORIA TOWNSHIP | 3 | 5 | 1 | 1 | 0 | 10 |
| LeRAY TOWNSHIP | 1 | 2 | 0 | 1 | 0 | 4 |
| MANKATO TOWNSHIP | 8 | 18 | 1 | 6 | 0 | 33 |
| McPHERSON TOWNSHIP | 2 | 4 | 0 | 2 | 0 | 8 |
| MEDO TOWNSHIP | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL CALLS | 19 | 41 | 2 | 11 | 0 | 73 |
| MUTUAL AID | | | | | | |
| MUTUAL AID GIVEN: 4 | 2 = Janesville 2 = Mapleton | | MUTUAL AID RECEIVED: 1 | | 1 = Good Thunder | |

2. Twelve (12) Firefighters are signed up to attend the March Fire School at South Central College.
3. The Truck Committee has met several times with regard to replacement of the 1977 International Tanker. The Committee will be meeting with a representative from Midwest Fire tomorrow and a representative from Westmann Freightliner next week.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Mark Krenik reported on the following:

1. It was noted that there are several vehicles that remain on the street and impede the snow plowing process. The City Clerk has sent letters to six (6) residents asking them to use off-street parking during snow events. The Council complimented the Public Works employees on their snow removal efforts.
2. There was a water main break on Schalow Drive on January 24th.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The South Central Safety Committee (SCSC) met in Mapleton on Thursday, January 24th. The training topics were a review of the AWAIR (A Workplace Accident and Injury Reduction) Program and the Employee Right-to-Know Program. The next SCSC meeting and training will be in Amboy on March 14th.
2. COUNCIL FYI: the League of MN Cities Joint Legislative Conference for Cities, Counties, Schools, and Townships will be held in St. Paul on Thursday, March 21st.
3. The issue of snowmobile City sidewalks was briefly discussed. It has been noted in the City Newsletter, that anyone observing violations to the snowmobile ordinance should call 9-1-1.

LONG RANGE PLANNING

Items discussed included:

1. City Sign (EDA)
2. Leaf Pick-Up Options
3. Radio Read Water Meters
4. Golf Cart Ordinance
5. City Property at 305 Main Street East
6. Memorial Park Playground Committee

COUNCIL MEMBER REPORTS

1. Council Member Weinandt attended the January School Board meeting. Council Member Phillips will attend the February 25th School Board meeting.
2. The Blue Earth County Mayors and Clerks will meet on February 14th in Mapleton.
3. Council Member Karels attended the League of MN Cities Experienced Officials Conference in Mankato on January 25th and 26th. Council Member Karels asked that the City Clerk contact Laura Ziegler at the League and obtain copies of the 2013 Cities Policies for all of the Council Members.

Meeting adjourned at 8:40 p.m. Motion to adjourn was made by Weinandt, seconded by Cousins and carried with all in favor.

Catherine Seys, City Clerk-Treasurer