

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
THURSDAY, JANUARY 03, 2013

The meeting was called to order by Mayor Douglas Westphal at 7:02 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Jerry Phillips, Thomas Karels, Sr., Chris Cousins and Jason Weinandt. Council Members absent: None. City Staff present: Mark Krenik, Public Works Supervisor; Catherine Seys, City Clerk-Treasurer; and Bill Fitzloff, Fire Chief. Others present: Connie Johns (St. Clair School Board liaison), Jeff Domras (Bolton and Menk), and Dustin Nielsen (Nielsen Blacktopping).

After calling the meeting to order Mayor Westphal welcomed all visitors and guests and the Pledge of Allegiance was recited.

OATH OF OFFICE

City Clerk-Treasurer Catherine Seys administered the Oath of Office to the newly elected officials; Mayor Douglas Westphal and City Council Members Jerry Phillips and Tom Karels, Sr.

APPROVAL OF MINUTES AND BILLS

The minutes of the December 4, 2012 Regular City Council Meeting were approved with a motion by Phillips, seconded by Weinandt, and carried with all in favor.

The invoices, bills and vendor's claims for the month of December were approved with a motion by Karels, seconded by Cousins and carried with all in favor.

2012 SIDEWALK PROJECT

Dustin Nielsen (Nielsen Blacktopping) was present to discuss the bill for the 2012 Sidewalk Project which totaled \$88,703.03. At the December 2012 City Council meeting the Council approved payment of \$60,000.00 and invited Mr. Nielsen to attend the Council meeting to further discuss the bill. The Council discussed the bill and the project with Mr. Nielsen. Public Works Supervisor Mark Krenik noted that the issues experienced were not with the installation of the sidewalk itself, but issues with the sub-contractor laying the sod. Jeff Domras (Bolton and Menk) discussed items relating to the bill with Mr. Nielsen. After considerable discussion an agreement was reached with Mr. Nielsen bringing the project total to \$78,500.00. A motion was made by Weinandt, seconded by Cousins to approve the project total of \$78,500.00 and approve payment of the remaining \$18,500.00 to Nielsen Blacktopping. Motion carried with all in favor.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Fire Dept. responded to a total of 84 calls in 2012.
2. The Truck Committee has met several times and will be looking at the new Eagle Lake fire truck. The Committee continues to research options for replacement of the 1977 International Tanker.
3. The Fire Dept. been awarded two (2) grants (AgStar and DNR) totaling \$3,500.00.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Mark Krenik reported on the following:

1. The League of MN Cities Insurance Trust has awarded \$1,155.00 regarding a wind damage claim for Memorial Park pavilion.

2. Mr. Krenik requested permission to attend the Wastewater Operators Conference being held March 20<sup>th</sup> – 22<sup>nd</sup> in Brooklyn Park. Mr. Krenik also noted that he will take his Class B Wastewater exam at that time. Motion by Cousins, seconded by Phillips to approve the request. Motion carried with all in favor.

#### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The 2013 Organization and Appointment Resolution was presented to the Council for discussion and review. Council Members Phillips and Cousins will serve as representatives to the Economic Development Authority (EDA) Board. Motion by Karels, seconded by Phillips to approve the 2013 Organization and Appointment Resolution. Motion carried with all in favor.
2. The City Clerk-Treasurer will contact Dan Murphy (City Building Inspector) and request a summary/list of building inspections.
3. The Resolution Setting Compensations, Fees and Rates for 2013 was presented for review and discussion. Motion by Cousins, seconded by Weinandt to approve the Resolution Setting Compensations, Fees and Rates for 2013. Motion carried with all in favor.
4. Clerk-Treasurer Seys requested permission to attend the MN Municipal Clerks and Finance Officers Association (MCFOA) Annual Conference being held March 19<sup>th</sup> – 22<sup>nd</sup> in St. Cloud. Motion by Weinandt, seconded by Cousins to approve the request. Motion carried with all in favor.
5. The League of MN Cities Experienced Officials Conference being held in Mankato on January 25<sup>th</sup> and 26<sup>th</sup> was discussed. Motion by Karels, seconded by Phillips to approve attendance by any Council Members wishing to attend. Motion carried with all in favor.

#### LONG RANGE PLANNING

Items discussed included:

1. City Sign (EDA)
2. Leaf Pick-Up Options
3. Radio Read Water Meters
4. Ice Rink
5. Golf Cart Ordinance
6. City Property at 305 Main Street East
7. Memorial Park Playground Committee

#### COUNCIL MEMBER REPORTS

1. Council Member Cousins attended the December School Board meeting. Council Member Weinandt will attend the January 28<sup>th</sup> School Board meeting.
2. The Blue Earth County Mayors and Clerks will meet on January 10<sup>th</sup> in Lake Crystal.

Meeting adjourned at 8:40 p.m. Motion to adjourn was made by Karels, seconded by Weinandt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer