

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, SEPTEMBER 4, 2012

The meeting was called to order by Mayor Douglas Westphal at 7:01 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Jerry Phillips, Thomas Karels, Sr., Chris Cousins and Jason Weinandt. Council Members absent: None. City Staff present: Mark Krenik, Public Works Supervisor; Catherine Seys, City Clerk-Treasurer; and Bill Fitzloff, Fire Chief. Others present: Connie Johns (St. Clair School Board liaison), Jeff Domras (Bolton and Menk), Brandi Jones (St. Clair Girl Scout Troop) and Ralph Buesing.

After calling the meeting to order Mayor Westphal welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF MINUTES AND BILLS

The minutes of the Regular August City Council Meeting were approved with a motion by Weinandt, seconded by Phillips, and carried with all in favor.

The invoices, bills and vendor's claims for the month of August were approved with a motion by Karels, seconded by Cousins and carried with all in favor.

HISTORY/ARTS GRANT

City Clerk-Treasurer Catherine Seys reported that St. Clair resident Randy Schindle discussed with her an idea for a project which would involve compiling St. Clair history, photographs, local cemetery information, etc. and having the information accessible on-line. The possible availability of grant funding for such a project was also discussed. The Council extended their support in pursuing the project idea.

GIRL SCOUTS

Local Girl Scout Troop leader, Brandi Jones was present and discussed that October 13<sup>th</sup>, 2012 marks the 100<sup>th</sup> year of Girl Scouting. As part of the 100<sup>th</sup> year celebration, on Saturday, October 13<sup>th</sup>, the local Girl Scout Troop will be raking and cleaning-up in Memorial Park. Mayor Westphal and the City Council extended their appreciation to Ms. Jones and the Girl Scouts for doing this service project in St. Clair.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Fire Dept. has been filled one of the openings on the department. Robert Heath is the new Fire Dept. member.
2. The new radios for the 800 MHz Radio System is in service and the Fire Dept. has responded to 3 calls using the new system.
3. The St. Clair Fire Dept. Pizza Fundraiser hosted by Mitt's BP is scheduled for Thursday, October 11<sup>th</sup>. Information and an order form will be included with the next City Newsletter.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Mark Krenik reported on the following:

1. The 2012 Sidewalk Project should be starting in the next couple of weeks.
2. The storm water drain adjacent to the Ralph Buesing property was again discussed. It was noted that the storm water drain is located in the City road right-of-way. Storm water from the drain, drains to a 4" tile which runs to the south (across Front Street West to the right-of-way on the south side of Front

Street West), then east to Railroad Street, then north down Railroad Street to Main Street West, then across Main Street West following along the east side of the City Hall parking lot and ending with an outlet to the LeSueur River. It was the decision of the Council to take no action at this time, the drain is working fine at this point, the drain will be monitored and action taken when/if warranted.

#### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The Council discussed a nuisance concern and the response letter from a resident.
2. Due to the low interest rates available, the City has been working with Paul Donna (Northland Securities) for the past couple of months with regard to refinancing/refunding two (2) bonds. The majority of the documents associated with the refinancing/refunding (referred to as: \$334,000 City of St. Clair, Minnesota General Obligation Refunding Bonds Series 2012A) were approved and signed by the City Council at a previous City Council meeting. The closing is scheduled for Tuesday, September 18, 2012. The City Clerk-Treasurer presented the following documents relating to the refinancing/refunding: :
  - \$334,000 City of St. Clair, Minnesota General Obligation Refunding Bonds Series 2012A Tax Certificate;
  - \$334,000 City of St. Clair, Minnesota General Obligation Refunding Bonds Series 2012A General Certificate of the City of St. Clair, Minnesota
  - Resolution approving the payment in full of the debt service associated with the Tax Increment Financing District (TIF) and the decertifying of the TIF District.

Motion by Phillips, seconded by Weinandt to approve and sign the above referenced Tax Certificate, the General Certificate and the Resolution (relating to the TIF District debt service payment and decertification). Motion carried with all in favor.

3. Due to the General Election being held on Tuesday, November 6<sup>th</sup> the Regular November City Council meeting will be held on Tuesday, November 13<sup>th</sup> at 7:00 p.m.
4. The State Primary Election was held on Tuesday, August 14, 2012, 32 persons voted at the St. Clair City Hall and six (6) absentee ballots were accepted. (Absentee ballots were accepted and processed by the Blue Earth County Elections Dept.)

#### COUNCIL MEMBER REPORTS

1. Council Member Weinandt attended the August School Board meeting; items discussed included the increase in student enrollment. School Board liaison Connie Johns noted that the Athletic Backers have adequate funds to complete the first lift on the new track. Council Member Karels will attend the September 17<sup>th</sup> School Board meeting.
2. The Blue Earth County Mayors and Clerks do not meet in the months of July and August. The next Mayors and Clerks meeting is Thursday, September 13<sup>th</sup> in Vernon Center.
3. School Board liaison Connie Johns expressed her appreciation to the City Council for the double yellow (no passing) lines in front of the School and on Main Street East. The ongoing problem of busses from other Schools (in town for athletic events) parking and loading/unloading students in front of the School (Main Street West) was discussed. The Council asked Ms. Johns to check with the Athletic Director and ask if any correspondence has been sent to other Schools instructing them where to load/unload student and where to park busses when in St. Clair for athletic events at the School.

Meeting adjourned at 7:55 p.m. Motion to adjourn was made by Weinandt, seconded by Phillips and carried with all in favor.

Catherine Seys, City Clerk-Treasurer