

CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, JULY 3, 2012

The meeting was called to order by Mayor Douglas Westphal at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Jerry Phillips, Chris Cousins and Jason Weinandt. Council Members absent: Thomas Karels, Sr. City Staff present: Mark Krenik, Public Works Supervisor; Catherine Seys, City Clerk-Treasurer; and Bill Fitzloff, Fire Chief. Others present: Evelyn, a MSU Mankato Grad Student.

After calling the meeting to order Mayor Westphal welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF MINUTES AND BILLS

The minutes of the Regular June City Council Meeting were approved with a motion by Phillips, seconded by Weinandt and carried with all in favor.

The invoices, bills and vendor's claims for the month of June were approved with a motion by Weinandt, seconded by Cousins and carried with all in favor.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. 451 steaks and 52 hot dogs were served at the Fire Dept. Steak Fry during St. Clair Days. Proceeds from the Steak Fry were given to Nate Mace to help with medical expenses.
2. There are currently three (3) openings on the Fire Dept. Applications will be accepted until Monday, August 6<sup>th</sup>.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Mark Krenik reported on the following:

1. The 2012 Sidewalk Project timeline was discussed. Nielsen Blacktopping will be contacted and given an August 20<sup>th</sup> deadline for the project. Water shut-offs (curb stops) in the project area were discussed. Shut-offs are the responsibility of the property owner. Property owners in the sidewalk project area with shut-offs that are in need of repair will be contacted. Residents will be given three (3) options regarding the repair of their water shut-off:
  - 1) Repair the shut-off before the sidewalk project begins;
  - 2) Authorize the City to repair the shut-off and bill the resident for the cost of the repair;
  - 3) Not repair the shut-off with the understand that if they repair the shut-off in the future they will be responsible for the repair and/or replacement of any sidewalk damaged due to the shut-off repair. With the further understanding that if an emergency should arise and they need to shut-off their water supply, the City may not be able to assist them if the shut-off isn't in working order.
2. Mr. Krenik reported issues with well #2. The issues were a result of holes in the casing. The casing was pulled and replaced. The contractor doing the repair noted that this is a common problem. It was discussed that the casing should be pulled and checked every 5 years or so.

### CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The Council will review the proposed Golf Cart Ordinance and discuss the ordinance further at the regular August City Council meeting.
2. The annual City Wide Clean-Up day will be Saturday, July 14<sup>th</sup>.
3. Due to the Night to Unite, which is being held on Tuesday, August 7<sup>th</sup>, the regular August City Council meeting will be held on Monday, August 6<sup>th</sup> at 7:00 p.m.
4. A Special City Council meeting will be held on Thursday, July 19<sup>th</sup> at 6:00 p.m. to review the refinancing of 2 bonds with Paul Donna, Northland Securities.
5. Resolution # 2012-05 "Resolution Appointing Election Judges for the August 14, 2012 Primary Election and the November 6, 2012 General Election" was discussed. Motion by Cousins, seconded by Weinandt to approve Winnis Buesing, Thomas Karels, Sr., Mary Miller, Frank Morrill, Dennis Owens, Marlene Schultz, Ardis Steel and Catherine Seys as Election Judges for the Primary and General Election. Motion carried with all in favor.

### COUNCIL MEMBER REPORTS

1. Council Member Cousins will attend the July 23<sup>rd</sup> School Board meeting.
2. Mayor Westphal reported that the Blue Earth County Mayors and Clerks met in Amboy on June 14<sup>th</sup>. The speaker for the evening was Mike Stalberger, Blue Earth County Assessor.
3. It was reported that activities and events for St. Clair Days 2012 went well. Several residents contacted the City to compliment the St. Clair Days Committee on the celebration, making special note of the fireworks and the parade.

Meeting adjourned at 7:50 p.m. Motion to adjourn was made by Weinandt, seconded by Phillips and carried with all in favor.

Catherine Seys, City Clerk-Treasurer