

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, MAY 1, 2012

The meeting was called to order by Mayor Douglas Westphal at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Jerry Phillips, Thomas Karels, Sr., Chris Cousins and Jason Weinandt. Council Members absent: None. City Staff present: Mark Krenik, Public Works Supervisor; Catherine Seys, City Clerk-Treasurer; and Bill Fitzloff, Fire Chief. Others present: Connie Johns (St. Clair School Board liaison), Dick Wetzel (Northern Water Works Supply), Marvin More, Trevor Dardis and Karissa and Todd Huxford and Ralph and Winnis Buesing.

After calling the meeting to order Mayor Westphal welcomed all visitors and guests and the Pledge of Allegiance was recited.

APPROVAL OF MINUTES AND BILLS

The minutes of the April 3, 2012 Regular City Council Meeting were approved with a motion by Karels, seconded by Phillips and carried with all in favor.

The invoices, bills and vendor's claims for the month of April were approved with a motion by Weinandt, seconded by Phillips and carried with all in favor.

RADIO-READ WATER METERS

Dick Wetzel (Northern Water Works Supply) was present to discuss the 'Neptune' radio-read meter system. Mr. Wetzel discussed the Neptune meters, noting that Neptune meter is completely lead free and made in America. Mr. Wetzel also discussed warranty and battery life, as well as meter features including data logging, leak detection and tamper detection. Meter cost was discussed. Mr. Wetzel guaranteed the quoted price through December 31, 2013. The City Council will continue to research radio-read meter systems.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Mark Krenik reported on the following:

1. Mr. Krenik reported that Borgen, Inc. completed the area discussed for crack repair (the 300 and 400 block of Pilgrim Street and Winnebago Circle); however the crew started in the wrong area (100 block of Pilgrim Street) and did nearly double the amount of crack repair than what was proposed/discussed. Mr. Krenik contacted Jim Johnson from Borgen, Inc. and negotiated a price for the additional work. The original project was quoted at \$6,000.00, after negotiating, a price of \$1,000.00 was reached for the additional work, for a total of \$7,000.00.
2. The 2012 Sidewalk Project bids were opened and reviewed. Four (4) bids were received:

BIDDERS	PRIMARY PROJECT AREA (200 and 300 block of Main Str. West and Agency Str.)	SECONDARY PROJECT AREA (200, 300 and 400 block of Main Str. East and Park Str. North)	TOTAL
NICOLAI MASONARY	\$32,100.00	\$63,107.00	\$95,207.00
NIELSEN BLACKTOPPING	\$27,390.00	\$55,610.00	\$83,000.00
PRECISION CONCRETE	\$31,475.00	\$62,839.00	\$94,314.00
ROCON, INC.	\$44,022.00	\$89,378.00	\$133,400.00

The Council reviewed the bids and discussed completing the project in one year or doing the project in phases. The timeline of the project was also discussed with regard to St. Clair Days and the Blue Earth County street overlay project (which involves Main Street East and West, Park Street North and County Road 28 South). Motion by Cousins, seconded by Weinandt to do the total project in 2012 and award the bid to Nielsen Blacktopping (\$83,000.00) with a project deadline of June 15, 2012. Motion carried with all in favor.

3. Options for an accessible restroom at City Hall were discussed. In one option the 'ladies' room would be eliminated and the 'mens' room would be remodeled into a unisex, accessible restroom. Additional options and cost estimates will be obtained and discussed at the next meeting.
4. Spring watermain/hydrant flushing was done and the hydrant in front of the School was fixed.
5. The purchase of two (2) dog waste dispensers was discussed at the April City Council meeting. Mr. Krenik reported that the dispensers cost approx. \$400.00 each. The Council decided to table the purchase and monitor the dog situation.
6. Mr. Krenik reported that he passed the Class "C" wastewater operator exam.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Fire Dept. has submitted a DNR Grant for \$5,000.00. If awarded the grant will be used towards pagers.
2. Fire Dept. Officers interviewed and recommend Ty Mittlestaedt to fill the opening on the St. Clair Fire Dept. Motion by Cousins, seconded by Phillips to approve Ty Mittlesaedt as a new member of the St. Clair Fire Dept. Motion carried with all in favor.
3. The Fire Dept. received notification that the grant application they submitted to FEMA was not awarded. The grant funding would have been used to replace the 1977 tanker.

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The next South Central Safety Committee (SCSC) meeting and training will be held in Madison Lake on Thursday, May 24th. Training topics will include basic first aid, animal control, bucket truck safety and personal protective equipment.
2. A new Animal Ordinance was presented. The Council discussed pet licensing changes, which would require pet licenses to be renewed annually. An annual renewal fee of \$2.00 was discussed. The Council also discussed an unlicensed pet penalty fee of \$50.00 for pets that are picked up and/or impounded for running 'at large' and found to be unlicensed. The Animal Ordinance will be reviewed by the Council and considered at the next City Council meeting.
3. A Golf Cart and Mini Truck Ordinance was presented. The Ordinance will be reviewed and discussed further at the next City Council meeting.
4. The date of the June City Council meeting was discussed. A motion was made by Weinandt, seconded by Phillips, that due to the Clerk's vacation the week of June 4th and other scheduling conflicts the week of June 11th, the regular June City Council meeting will be held on Thursday, May 31st at 7:00 p.m. Motion carried with all in favor.
5. The Athletic Backers requested approval of the Charitable Gambling application to conduct a raffle during St. Clair Days. The raffle drawing will be held on Sunday, June 24th after the parade. Motion by Phillips, seconded by Karels to approve the request from the Athletic Backers for the annual St. Clair Days Raffle. Motion carried with all in favor.

6. Marvin More was present representing the Athletic Backers. The Athletic Backers asked if they could put up a shade canopy over the dugouts at Memorial Park. It was noted that the Athletic Backers would put the canopy up and supply the materials needed. It was also noted that the Athletic Backers would take the canopy down after the summer softball season. Motion by Phillips, seconded by Weinandt to approve the Athletic Backers request to put a shade canopy over the dugouts at Memorial Park. Motion carried with all in favor.

COUNCIL MEMBER REPORTS

1. No one from the Council was able to attend the April School Board meeting. School Board Liaison, Connie Johns reported that items discussed at the School Board meeting included: the resignation of District Secretary Connie Pomranke, the activities handbook, Prom (April 28th), the last day of School (May 30th) and graduation (June 3rd). Council Member Phillips will attend the next School Board meeting on May 21st at 6:30 p.m.
2. Mayor Westphal reported that the Blue Earth County Mayors and Clerks met in St. Clair on April 12th. The speaker for the evening was Blue Earth County Sheriff, Brad Peterson.
3. Mayor Westphal reported on the Sub-Committee of the Blue Earth County Mayors and Clerks. The Sub-Committee is working on standardizing the application process, marketing and updating the guidelines relating to the Blue Earth County Small Cities Revolving Loan Program.

RALPH BUESING, 324 FRONT STREET WEST

Ralph and Winnis Buesing were present to discuss the tile and catch basin located on their lot on Front Street West. The Public Works Dept. will look into the matter and check with Leon Depuydt for a recommendation. The Council and Mr. and Mrs. Buesing also reviewed the Buesing property on the City (Sidwell) maps.

Meeting adjourned at 9:05 p.m. Motion to adjourn was made by Phillips, seconded by Weinandt and carried with all in favor.

Catherine Seys, City Clerk-Treasurer