

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
TUESDAY, FEBRUARY 2, 2012

The meeting was called to order by Mayor Douglas Westphal at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Jerry Phillips, Thomas Karels, Sr., Chris Cousins and Jason Weinandt. Council Members absent: No Council Member were absent. City Staff present: Mark Krenik, Public Works Supervisor; Catherine Seys, City Clerk-Treasurer; and Bill Fitzloff, Fire Chief. Others present: Connie Johns (St. Clair School Board liaison) and Jon Herzog (Regional Center for Entrepreneurial Facilitation).

After calling the meeting to order Mayor Westphal welcomed all visitors and guests and the Pledge of Allegiance was recited.

REGIONAL CENTER FOR ENTREPRENEURIAL FACILITATION

Jon Herzog was present representing the Regional Center for Entrepreneurial Facilitation (RCEF). The RCEF is a non-profit entrepreneur and business development organization that provides one-on-one free and confidential business counseling, training and mentorship to individuals, start-ups and established businesses. Mr. Herzog explained that the RCEF helps clients with needs assessments, feasibility studies, financial analysis, writing business plans and marketing plans, etc. Mr. Herzog further explained that the RCEF has access to a large network of resources to connect clients with the right people at the right time in the facilitation process. The RCEF office is located on the Bethany Lutheran College campus. The RCEF has prepared a folder which contains information about RCEF services, as well as other information of interest to start-up businesses. The RCEF folders are available at the St. Clair City Hall, information can also be found on the RCEF website www.RCEF.net or by calling 507-344-7897.

APPROVAL OF MINUTES AND BILLS

The minutes of the January 3, 2012 Special City Council meeting, the January 3, 2012 Regular City Council meeting and the January 5, 2012 Public Hearing were approved with a motion by Phillips, seconded by Karels and carried with all in favor.

The invoices, bills and vendor's claims for the month of January were approved with a motion by Weinandt, seconded by Cousins and carried with all in favor.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The St. Clair Fire Dept. responded to 93 calls for 2011.

ST. CLAIR FIRE DEPARTMENT CALLS FOR 2011						
CITY/ TOWNSHIP	FIRE	MEDICAL	CO	10-52	FIRE ALARM	TOTAL
CITY OF ST. CLAIR	5	11	0	0	1	17
DECORIA TOWNSHIP	1	11	0	5	0	17
LeRAY TOWNSHIP	4	1	0	0	0	5
MANKATO TOWNSHIP	13	22	1	6	1	43
McPHERSON TOWNSHIP	4	1	0	3	0	8
MEDO TOWNSHIP	0	2	1	0	0	3
TOTAL CALLS	27	48	2	14	2	93
MUTUAL AID GIVEN:	1 = JANESVILLE 2 = EAGLE LAKE 3 = GOOD THUNDER 4 = MAPLETON		MUTUAL AID RECEIVED:		1 = GOOD THUNDER 1 = SOUTH BEND 1 = MAPLETON	

2. The annual Skywarn Training will be held on Tuesday, March 13th at South Central College starting at 6:00 p.m.
3. A fuse is blown on the siren and will be replaced.
4. Forstner did truck maintenance on trucks and pumpers.
5. Dale Reich retired from the Fire Dept. on January 31, 2012 with 29 ½ years of service. Mayor Westphal and the City Council extend their appreciation to Mr. Reich for his many years of service to the City of St. Clair and the St. Clair Fire Dept.

PUBLIC WORKS DEPT. REPORT

Public Works Dept. Supervisor Mark Krenik reported on the following:

1. The City had a water main break on Main Street East near the in the corner of Schalow Drive on Monday, January 23rd.
2. The computer, printer and fax have been installed at the Water Treatment Facility.
3. Remote (radio read) water meters were discussed. Replacing meters a block at a time was discussed. A Public Information meeting will be held on Tuesday, March 6, 2012 at 6:00 p.m. to discuss the remote (radio read) water meters and the cost benefits. A representative from Badger Meter will be in attendance to explain the system and answer questions. Information on a new service which will allow residents to pay their water bill on-line will also be available at the meeting. The on-line payment option will be available within the next 30 – 60 days. *(PLEASE NOTE: paying the water bill on-line will be totally optional, the City will continue to accept payments by check.)*

CITY CLERK-TREASURER'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The South Central Safety Committee (SCSC) meeting and training was held in Mapleton on Monday, January 23rd. The training topics will be the AWAIR Program, Employee Right to Know, Hazardous Communication, Material Safety Data Sheets and Hearing Conservation/Protection.
2. The new computer has been installed in the City Office (the old computer was installed at the Water Treatment Facility).

LONG RANGE PLANNING

The energy audit available through Xcel Energy was briefly discussed.

COUNCIL MEMBER REPORTS

1. Council Members Cousins attended the January School Board meeting. Council Member Weinandt will attend the next School Board meeting on February 27th.
2. The Blue Earth County Mayors and Clerks met in Eagle Lake on January 12th. Representatives from the City of Sherburn and the City of Welcome discussed their arrangement for sharing police services. The next meeting will be February 9th in Skyline.
3. The St. Clair Days Fundraiser was discussed. A hog roast fundraiser will be held at the Uptown Tavern on Saturday, March 31st. A burger basket fundraiser will be held at the St. Clair American Legion on Saturday, February 18th. St. Clair Days is scheduled for June 18th – June 24th.

Meeting adjourned at 8:17 p.m. Motion to adjourn was made by Weinandt, seconded by Karels and carried with all in favor.

Catherine Seys, City Clerk-Treasurer