

**CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, SEPTEMBER 7, 2010**

The meeting was called to order by Mayor Douglas Westphal at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Julie Spear, Mike Hughes, Jerry Phillips and Tom Karels, Sr. Council Members absent: None. City Staff present: Deb McCollum, Catherine Seys and Fire Chief Bill Fitzloff. Others present: Mark Frahm and Kelly Schnittger.

**APPROVAL OF MINUTES AND BILLS**

The minutes of the August 2, 2010 Regular City Council meeting, the August 16, 2010 Special City Council meeting and the August 30, 2010 Variance Public Hearing were approved with a motion by Karels, seconded by Phillips and carried with all in favor.

The bills for the month of August were approved with a motion by Spear, seconded by Hughes and carried with all in favor.

**WATER TOWER PROJECT UPDATE**

Jamie Will Masonry has completed the concrete spillway north of the Water Treatment Facility.

**FIRE CHIEF'S REPORT**

Fire Chief Bill Fitzloff reported on the following:

1. The St. Clair Fire Dept. has been awarded a DNR grant in the amount of \$2,048.00. The grant funds will be used for pages and grass rig equipment.
2. The St. Clair Fire Dept. has responded to 71 calls in 2010.
3. Fire Chief Fitzloff and Bill Miller submitted a grant application to BENCO for \$1,000.00.
4. The week of October 4<sup>th</sup> is Fire Prevention Week. The Fire Dept. will host Fire Prevention programs at the Fire Hall for Early Childhood (ECFE), Pre-School, Kindergarten and First grade students.
5. Council Member Julie Spear thanked Fire Chief Fitzloff and the Fire Dept. for their participation in the Night to Unite activities.

**PUBLIC WORKS DEPT. REPORT**

Public Works Dept. employee Deb McCollum reported on the following:

1. Nielsen Blacktopping has completed the street overlay (Palmer Drive and Winslow Circle) and the misc. patch work. The walkway through Memorial Park (from Park Street South to the Memorial Park parking lot) has also been completed.
2. Renewal of the generator service agreement was discussed. The service agreement includes servicing of the Wastewater Treatment Plant generator and the Lift Station generator. Additional quotes will be obtained and presented at the regular October City Council meeting.
3. Hydrant and water main flushing will be scheduled for mid-October.
4. Annual sludge hauling will be done later this fall.

**CITY CLERK'S REPORT**

City Clerk-Treasurer Catherine Seys reported on the following:

1. Night to Unite was held in St. Clair on Tuesday, August 3<sup>rd</sup>. Five (5) St. Clair neighborhoods participated in the event.
2. The Primary Election was held on Tuesday, August 10<sup>th</sup>. Seventy four (74) St. Clair residents voted in the election. The General Election will be held on November 2<sup>nd</sup>.

3. City Wide Clean Up Day has been scheduled for Saturday, October 9<sup>th</sup>. A flyer with clean up day details was included with the August City Newsletter.
4. The South Central Safety Committee (SCSC) will meet in Eagle Lake on Wednesday, September 22<sup>nd</sup>. The topic of the training will be Confined Space Entry and Employee Right-to-Know.
5. The Immaculate Conception Catholic Church CCW requested approval of the Charitable Gambling application to conduct a raffle during their annual Winter Festival to be held on Saturday, December 4, 2010. Motion by Spear, seconded by Hughes to approve the request. Motion carried with all in favor.
6. Kelly Schnittger was present to discuss the property at 109 Main Street East. The property is now owned by the First National Bank of LeCenter. The City Clerk-Treasurer will contact the City building inspector regarding the building.
7. A St. Clair Days Fundraiser was briefly discussed. The City Clerk-Treasurer will contact Ray and Lisa Winter about having the fundraiser at Indian Island Winery.
8. Due to the General Election on Tuesday, November 2<sup>nd</sup> the Regular November City Council meeting will be held on Thursday, November 4<sup>th</sup> at 7:00 p.m. A motion to reschedule the Regular November City Council meeting for Thursday, November 4<sup>th</sup> at 7:00 p.m. was made by Hughes, seconded by Phillips and carried with all in favor.

#### **COUNCIL MEMBER REPORTS**

1. The Economic Development Authority (EDA) will be meeting in October to discuss the "Donuts with Santa and Mrs. Claus" event.
2. Due to a Special City Council meeting held on August 16<sup>th</sup> a representative from the City Council was not in attendance at the School Board meeting. School Board Member Mark Frahm reported that school is starting this week and that enrollment is back up to 600. Mayor Westphal and the City Council expressed their appreciation to Mr. Frahm for his years of service on the School Board. The next School Board meeting is scheduled for Monday, September 20<sup>th</sup> at 6:30 p.m. Council Member Spear will attend the meeting.

Meeting adjourned at 7:43 p.m. Motion to adjourn was made by Hughes, seconded by Phillips and carried with all in favor.

Catherine Seys, City Clerk-Treasurer