

**CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, JULY 6, 2010**

The meeting was called to order by Mayor Douglas Westphal at 7:03 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Julie Spear, Mike Hughes and Jerry Phillips. Council Members absent: Tom Karels, Sr. City Staff present: Deb McCollum, Catherine Seys and Fire Chief Bill Fitzloff. Others present: None.

**APPROVAL OF MINUTES AND BILLS**

The minutes of the June 1, 2010 Regular City Council meeting were approved with a motion by Hughes, seconded by Phillips and carried with all in favor.

The bills for the month of June were approved with a motion by Spear, seconded by Hughes and carried with all in favor.

**WATER TOWER PROJECT UPDATE**

Jeff Domras, Bolton and Menk, submitted a memo indicating the following:

1. Jamie Will Masonry will be doing the concrete work to the north of the Water Treatment Facility. Coordinating has taken longer than expected due to rain and weather related delays. Construction is expected to begin late the week of July 19<sup>th</sup> or early in the week of July 26<sup>th</sup>.
2. John Graupman has been in contact with Di-Mar Construction regarding touch up painting needed at the Water Treatment Facility. Di-Mar intends to hire someone locally to complete the work.

**FIRE CHIEF'S REPORT**

Fire Chief Bill Fitzloff reported on the following:

1. Over 370 meals were sold during the Fire Dept. Steak Fry held on the Saturday evening of St. Clair Days. On behalf of the Fire Dept., Fire Chief Fitzloff expressed his appreciation to the Class of 2013 for their help with the Steak Fry. Great job Class of 2013 ... THANK YOU!!!
2. The Blue Earth County Chief's Association met in Good Thunder and discussed the 800 MHz Radio Grant. The group will invited Motorola to an upcoming meeting to discuss their needs and answer questions. Grant funds must be expended by May 6, 2011.
3. The Fire Dept. Relief Assoc. requests the annual municipal support in the amount of \$5,000.00 for 2011. Motion by Hughes, seconded by Phillips to approve the request for \$5,000.00 municipal support for 2011. Motion carried with all in favor.

**PUBLIC WORKS DEPT. REPORT**

Public Works Employee Deb McCollum reported on the following:

1. Zumbro Valley has been in contact with the City regarding spraying of the LeSueur Riverbank Erosion area. The work will be done later this summer.
2. A generator for the Water Treatment Facility was again brought up. The Public Works Dept. employees feel strongly about the need for a generator at the water plant.

**CITY CLERK'S REPORT**

City Clerk-Treasurer Catherine Seys reported on the following:

1. Night to Unite in St. Clair will be held on Tuesday, August 3<sup>rd</sup>. Information is available on the City website and at City Hall. Council Member Julie Spear is the contact person for the event.
2. 2010 ELECTION UPDATE:

- Motion by Phillips, seconded by Hughes to appoint Frank Morrill, Tom Karels, Sr., Marlene Schultz, Nancy Schleuter, Mary Miller, Ardis Steel and Catherine Seys to serve as Election Judges in the 2010 Primary and General Election.
  - All Election Judge are required to attend three (3) hours of training. Election Judge Training will be held on Wednesday, July 14<sup>th</sup> from 1:00 p.m. to 4:00 p.m. at the Blue Earth County Historic Court House.
  - The period for Filing Affidavits of Candidacy opens on Tuesday, August 3<sup>rd</sup> and closed on Tuesday, August 17<sup>th</sup>. Filing notices have been posted and will be published in the July 14<sup>th</sup> issue of the Lake Region Times.
  - The Primary Election will be held on Tuesday, August 10<sup>th</sup>. The polling place for St. Clair residents is the St. Clair City Hall. Polls are open from 7:00 a.m. to 8:00 p.m. on Election Day.
3. City Wide Clean Up Day has been scheduled for Saturday, October 9<sup>th</sup>. Additional information will be posted on the City website as soon as it becomes available from Waste Management. A flyer outlining Clean Up Day details will be included with the next City Newsletter.
  4. The South Central Safety Committee (SCSC) will meet in Amboy on Wednesday, July 28<sup>th</sup>. The topic of the training is Heat Emergency and Lock-Out/ Tag-Out.
  5. The final (after session) Local Government Aid (LGA) and Market Value Homestead Credit (MVHC) information indicates that the City will lose \$13,425.00 of aid for 2010.
  6. At the Regular May City Council meeting the Council tabled a decision on the bituminous walking path through Memorial Park (from Park Street South through the water tower property and through Memorial Park to the parking lot by Miller Lane). After review of the 2010 Budget a motion was made by Hughes, seconded by Spear to approve the bid submitted by Nielsen Blacktopping for completion of the bituminous walkway. Nielsen Blacktopping was awarded the bid for the annual Street Repair (overlay) Project at the May City Council meeting. Motion carried with all in favor.
  7. The 2011 Preliminary Budget Workshop was scheduled for Monday, August 16<sup>th</sup> at 6:00 p.m.
  8. The Council has received a request for a Book Exchange at City Hall. The idea was discussed. Obtaining a book cart rather than building book shelves was discussed so the books can easily be moved when additional space is needed in the Meeting Room. The City Clerk will look for a used book cart.
  9. At the Regular May City Council meeting the Council discussed a request from the Bestmann family to detachment their property from the City. At that time the City Council stated that they would support the detachment of the property located on the south side of Hwy. 83. The City Clerk has been in contact with Howard Haugh (attorney for the Bestmann family). Mr. Haugh stated that the Bestmann's request is for the entire property to be detached, they are not interested in detaching only a portion. Motion by Hughes, seconded by Phillips to deny the request from the Bestmann family for detachment. Motion carried with all in favor.

### ST. CLAIR DAYS REPORT

The St. Clair Days Committee held a wrap up meeting on Wednesday, June 30<sup>th</sup>. In spite of the storms on Friday and Saturday evening most events did quite well. Representatives from the Miss St. Clair Pageant, City Wide Garage Sales, Kids Day, Fun Run, Teen Dance, Pedal Pull, Medallion Hunt and Ice Cream Social indicate that they plan to participate in St. Clair Days 2011.

### COUNCIL MEMBER REPORTS

1. An Economic Development Authority (EDA) meeting was not held in June. The next EDA meeting will be Monday, July 12<sup>th</sup> at 5:00 p.m. in the City Hall Meeting Room.
2. Mayor Westphal attended the June School Board meeting. Council Member Hughes will attend the July 19<sup>th</sup> School Board meeting.

3. Mayor Westphal attended the Blue Earth County Mayors and Clerks meeting in Amboy on June 10<sup>th</sup>. Senator Julie Rosen was the guest speaker. The Mayors and Clerks do not meet in July or August. The next meeting will be held in Eagle Lake on September 9<sup>th</sup>.

Meeting adjourned at 7:52 p.m. Motion to adjourn was made by Hughes, seconded by Phillips and carried with all in favor.

Catherine Seys, City Clerk-Treasurer