

**CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
TUESDAY, JUNE 1, 2010**

The meeting was called to order by Mayor Douglas Westphal at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Julie Spear, Mike Hughes, Jerry Phillips and Tom Karels, Sr. Council Members absent: None. City Staff present: Dennis Seys, Catherine Seys and Fire Chief Bill Fitzloff. Others present: Jeff Domras (Bolton and Menk) and Ralph Buesing.

**APPROVAL OF MINUTES AND BILLS**

The minutes of the May 4, 2010 Regular City Council meeting were approved with a motion by Karels, seconded by Phillips and carried with all in favor.

The bills for the month of May were approved with a motion by Hughes, seconded by Spear and carried with all in favor.

**WATER TOWER PROJECT UPDATE**

Jeff Domras (Bolton and Menk) was present to discuss the following:

1. The Water Tower project is complete and all punch list items have been addressed. Motion by Hughes, seconded by Phillips to accept the final project and approve the final pay estimate of \$40,325.00 to General Construction Services. Motion carried with all in favor. Mayor Westphal signed the Certificate of Final Approval and the final pay estimates.
2. Mr. Domras discussed that when Verizon mounted their equipment (antennas) on the water tower some of the surface paint was scratched (damaged). Mayor Westphal stated that it might be more timely for the City to do the touch-up painting rather than trying to get Verizon to come back to do it. The Council directed Mr. Domras to contact Dave Webb (General Construction Services) to obtain some of the red hydroflan paint. Public Works Supervisor Dennis Seys will touch up the damaged areas.
3. A bid has been received and accepted for the drainageway on the north side of the Water Treatment Facility. The Council asked Mr. Domras to see that the drainageway is completed by the next City Council meeting (July 6).

**FIRE CHIEF'S REPORT**

Fire Chief Bill Fitzloff reported on the following:

1. Blue Earth County has been awarded a FEMA (AFG) Assistance to Firefighters Grant for the 800 MHz radio system for all Fire Departments in the County. The grant is for \$761,600 which is 80% of the total cost (County-wide). The total cost for radio equipment for St. Clair is \$61,450.00 with the 80% grant share of \$49,160.00 and the 20% City share of \$12,290.00.
2. Fire Chief Fitzloff, Troy Goettl, Brad Schultz and Jason Weinandt wrote and submitted a 2010 FEMA AFG grant application for a new tanker truck for the St. Clair Fire Dept.
3. Fire Chief Fitzloff submitted a Dept. of Natural Resources (DNR) grant for pagers and grass fighting equipment.
4. A mock OSHA inspection of all City facilities was conducted on Wednesday, May 19<sup>th</sup> as part of the South Central Safety Committee (SCSC) meeting and training. The inspection went very well. The Fire Chief and Public Works personnel have addressed the items that were listed in the inspection report, including: installation of GFI receptacles, removal of fans (not grounded) and repair of emergency lighting.
5. The Bulk Water Fill Station (located near the Wastewater Treatment Plant) has been installed and is operational.

**PUBLIC WORKS DEPT. REPORT**

Public Works Supervisor Dennis Seys reported on the following:

1. Painting of the control buildings at the Wastewater Treatment Plant has been completed.
2. Mr. Seys further explained some of the items addressed as part of the May 19<sup>th</sup> SCSC Mock OSHA inspection, including: securing ladders, installing signs and labels, installation of an eye wash station and chemical tank labeling.
3. The Public Works Dept. employees climbed the water tower last week and installed new hasps and hinges. Mr. Seys has been in contact with Jeff Domras (Bolton and Menk) regarding an additional cable harness for climbing the tower.
4. Zumbro Valley Forestry has been contacted to spray in the LeSueur Riverbank Erosion Project area (a project requirement).

#### **NIGHT TO UNITE**

Council Member Julie Spear discussed the Night to Unite (the Minnesota alternative to National Night Out). The Night to Unite will be held on Tuesday, August 3<sup>rd</sup>. The event is sponsored by the Minnesota Crime Prevention Association, AAA of Minnesota/Iowa and local law enforcement agencies. The Night to Unite is designed for neighbors to get to know one another, to build neighborhood involvement by bringing police and communities together and to bring an awareness to crime prevention and local law enforcement efforts. Additional information about the Night to Unite will be included with the City Newsletter and on the City website. Since the regular August City Council meeting conflicts with the Night to Unite, the Council meeting will be held on Monday, August 2<sup>nd</sup> at 7:00 p.m.

#### **CITY CLERK'S REPORT**

City Clerk-Treasurer Catherine Seys reported on the following:

1. The City Clerk-Treasurer attended an Election meeting at the Blue Earth County Historic Court House on Tuesday, May 11<sup>th</sup> from 10:00 a.m. to 12 noon. The meeting was mandatory for City, Township and School District Clerks. Election law changes were discussed at the meeting.
2. The City of St. Clair hosted the South Central Safety Committee (SCSC) meeting and training on Wednesday, May 19<sup>th</sup>. Kurt Rothwell was the Safety Training Coordinator for the meeting/training. Twenty-eight (28) representatives from eight (8) communities attended the 8:00 a.m. to 10:00 a.m. training session which addressed Emergency Procedure, Fire Safety and Office Safety. From 10:00 a.m. to 12 noon the City Clerks and Administrators met with Safety Training Coordinator to discuss required OSHA recordkeeping and safety training filing procedures. The Mock OSHA inspection of City facilities was conducted from 1:00 p.m. to 2:30 p.m.
3. The City Clerk-Treasurer attended a Public Employees Retirement Association (P.E.R.A.) workshop in Mankato on Wednesday, May 26<sup>th</sup>.

#### **ST. CLAIR DAYS UPDATE**

Planning is underway for events and activities for St. Clair Days 2010. A flyer with a schedule of events for St. Clair Days and Kids Day activities was included with the May/June City Newsletter. The next St. Clair Days meeting is scheduled for Monday, June 14<sup>th</sup> at 5:30 p.m.

#### **COUNCIL MEMBER REPORTS**

1. The Economic Development Authority (EDA) will meet on Monday, June 7<sup>th</sup>.
2. Council Member Jerry Phillips attended the May School Board meeting. Items discussed included positive recognition, box tops for education and an energy conservation grant.
3. The City of St. Clair hosted the Blue Earth County Mayor and Clerks on Thursday, May 13<sup>th</sup>. Jerad Bach District Manager of the Blue Earth County Soil and Water Conservation District was the guest speaker. The next Mayors and Clerks meeting is scheduled for Thursday, June 10<sup>th</sup> in Amboy.

Meeting adjourned at 7:47 p.m. Motion to adjourn was made by Phillips, seconded by Karels and carried with all in favor.

Catherine Seys, City Clerk-Treasurer