

**CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
NOVEMBER 2, 2009**

The meeting was called to order by Mayor Douglas Westphal at 7:08 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Westphal, Julie Spear, Mike Hughes, Jerry Phillips and Tom Karels, Sr. Council Members absent: None. City Staff present: Deb McCollum, Catherine Seys and Fire Chief Bill Fitzloff. Others present: Dr. Janet Cherrington (MSU, Mankato) and Neil Nurre (South Central College).

**CITY BROCHURE**

Dr. Janet Cherrington (MSU, Mankato) and Neil Nurre (South Central College) were present with a draft of the City Brochure for City Council review. Dr. Cherrington's students have been working on the brochure since the beginning of the school year. The City Council and the City Clerk reviewed the draft and made a few minor changes. Dr. Cherrington, Mr. Nurre and Dr. Cherrington's students will be in attendance at the December 1<sup>st</sup> City Council meeting for the presentation of the completed brochure to the City Council.

**APPROVAL OF MINUTES AND BILLS**

The minutes of the October 6, 2009 Regular City Council meeting were approved with a motion by Hughes, seconded by Phillips and carried with all in favor.

The bills for the month of October were reviewed and approved with a motion by Hughes, seconded by Spear and carried with all in favor.

**WATER PROJECT UPDATE**

The old water tower was taken down on October 28<sup>th</sup>. Footings from the old tower are expected to be removed this week. Punch list items and site work are also expected to be completed in the near future.

General Construction Services has submitted Pay Estimate #8 in the amount of \$7,600.00. Motion by Hughes, seconded by Spear to approve payment of Pay Estimate #8. Motion carried with all in favor.

**FIRE CHIEF'S REPORT**

Fire Chief Bill Fitzloff reported on the following:

1. 153 children participated in Fire Prevention Week at the Fire Hall in October.
2. The Fire Dept. responded to 71 calls to date in 2009.
3. Fire Chief Fitzloff will attend an Emergency Management Committee meeting on Wednesday, November 4<sup>th</sup> at the Blue Earth County Government Center.

**PUBLIC WORKS DEPT. REPORT**

Public Works Dept. Employee Deb McCollum reported on the following:

1. Nielson Blacktopping has completed the street overlay project and patch work.
2. The Memorial Park Pavilion has been winterized and closed for the season.
3. Fall water main/ hydrant flushing was completed in mid-October.
4. Annual sludge hauling will be done later this month.
5. The LawnPro service renewal and pre-payment letter for 2010 was discussed. Motion by Spear, seconded by Hughes to approve the LawnPro service renewal and pre-payment letter for 2010, with spring and fall applications at Memorial Park and the Water Tower property and fall application only at the Wastewater Treatment Plant. Motion carried with all in favor.

### CITY CLERK'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The City Clerk-Treasurer attended the League of MN Cities Regional meeting in Mankato on Oct. 28<sup>th</sup>. Items discussed included Fire Dept. Relief Association Pension, Legislative Update, League of MN Cities E-Learning Courses (City Learning Point Series), Social Media and a Round Table Discussion regarding Budget/Levy, Local Government Aid (LGA) unallotment, etc.
2. It was noted that a joint City Council and School Board meeting was held in October of 2008. It was discussed that the Council would like to continue the joint City Council/School Board meeting on an annual basis. The Clerk will contact Mr. Bruels to discuss scheduling a joint meeting January or February of 2010.

### CITY COUNCIL MEMBER REPORTS AND UPDATES

1. The Economic Development Authority (EDA) met this evening at 5:00 p.m. The main topic of discussion was the Donuts with Santa and Mrs. Claus event which is scheduled for Saturday, December 5<sup>th</sup> from 9 am to 11 am at City Hall. Information about the event will be available on the City website and the November City Newsletter.
2. Council Member Karels will attend the November School Board meeting.
3. St. Clair hosted the Blue Earth County Mayors and Clerks on Thursday, October 8<sup>th</sup>. The next Mayors and Clerks meeting will be held in Mapleton on November 12<sup>th</sup>.

The meeting adjourned at 8:35 p.m. Motion to adjourn was made by Spear, seconded by Phillips and carried with all in favor.

Catherine Seys, City Clerk-Treasurer