

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
JULY 1, 2008

The meeting was called to order by Mayor Brian Lynch at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Lynch, Doug Westphal, Julie Spear, Mike Hughes and Sharon Miller. Council Members absent: None. City Staff present: Deb McCollum, Catherine Seys and Fire Chief Bill Fitzloff. Others present: Jeff Domras (Bolton and Menk), Ralph Buesing.

The minutes of the Regular June City Council meeting were approved with a motion by Hughes, seconded by Miller and carried with all in favor.

The bills for the month of June were approved with a motion by Miller, seconded by Spear and carried with all in favor.

ZONING PERMIT REQUESTS

The Zoning Permit application submitted by Brad Maass, 320 Co. Rd. 28 South to build an 8'X 12' storage building was approved with a motion by Hughes, seconded by Spear and carried with all in favor.

WATER SYSTEM UPDATE

Jeff Domras, Bolton and Menk, was present to discuss progress on the Water System Improvement Project.

WATER TREATMENT FACILITY AND WELL PROJECT

Mr. Domras reported the following with regard to the Water Treatment Facility and Well Project:

1. The watermain tie-in on Park Street South will be completed tomorrow (July 2, 2008).
2. Demolition of the old pump house is expected to take place next week.
It was discussed that the siren is currently located on the old pump house. Demo of the pump house will be delayed until the new pole and new siren are up.
3. The 100-gpm pump in the 1978 Well will be pulled and a 250-gpm pump will be installed.

WATER TOWER PROJECT

Mr. Domras reported the following with regard to the Water Tower Project:

1. A Pre-Construction meeting for the Water Tower project was held on this morning (July 1, 2008 at 10:00 am).
2. Concrete work for the new water tower will be done the week of July 7th.
3. Tower erection is expected to start in mid to late August with the tower up by the end of September /mid-October.
4. There is a small window of opportunity for painting of the water tower (due to temperature, humidity, etc.). If possible, painting will be done this fall; otherwise painting will be done in the spring of 2009.
5. After the tower is painted there is a disinfection process that takes 5 days. After the disinfection process is complete the new tower will go online and the old tower demolition can begin.
6. Logo ideas for the water tower were discussed. Mr. Domras will provide additional color options for Council consideration.
7. Darlene Magus, Rural Development was present at the Pre-Construction meeting this morning. All approvals have been obtained from Rural Development and Construction of the Water Tower can begin. Mayor Lynch signed the "Notice to Proceed" document.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. The Fire Dept. served over 300 at the St. Clair Days Steak Fry.
2. A Mock Disaster Drill was held at Magellan Pipeline. St. Clair Fire Dept. participated, as well as, Good Thunder, Lake Crystal, Mankato and other area Fire Departments.

This fall another Mock Disaster Drill will be held to simulate a diesel fuel spill in the Minnesota River.

3. The new fire truck is expected to be in service in two (2) weeks. Equipment is in and training has been done.
4. The Bike Race donated \$500 to the Blue Earth County Air Truck.

PUBLIC WORKS DEPT. REPORT

Public Works employee, Deb McCollum reported on the following:

1. Street repair project (overlay of Pilgrim Street and Winnebago Circle) will be scheduled by SMC.
2. The fence has been installed around the new Water Treatment Facility.
3. About twelve (12) people attend the Open House and Tour of the Water Treatment Facility on Saturday, June 21st (during St. Clair Days).
4. When making watermain connections for the new well, the contractors hit an abandon shut-off which was still connected to the watermain, causing a watermain break on Monday, June 30th. Repairs have been made.
5. A new commercial door has been ordered for the Men's Room at Memorial Park. A melted area on one of the Plexiglas windows at Memorial Park was also discussed.
6. It has been reported that shortly after dark kids on bikes (dressed in black) are harassing female motorists and pedestrians. The Clerk will contact the Blue Earth County Sheriff's Dept. regarding these incidents.

CITY CLERK'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The Blue Earth County All Hazard Mitigation Plan (which includes Amboy, Eagle Lake, Lake Crystal, Madison Lake, Mapleton, St. Clair, Pemberton and Vernon Center) has been approved at the State and Federal level. Motion by Miller, seconded by Hughes to pass Resolution # 2008-0701 "Adoption of All-Hazard Mitigation Plan". Motion carried with all in favor.
2. St. Clair has adopted the State Building Code effective today (July 1st). The Clerk has met with the City Building Inspector (Dan Murphy). Building Permit Applications and other materials will be provided by Mr. Murphy. A flyer outlining State Building Code information and fee schedule was provided to residents with the June City Newsletter.
3. The Clerk has been in contact with Waste Management regarding the Residential City-Wide Clean-Up. The Clean-Up Day has been scheduled for Saturday, September 27th. Clean-Up Day information will be included with the August City Newsletter. Information will also be on the City website when it becomes available from Waste Management.
4. Brandon Mace has mentioned the idea of a City Forum for St. Clair. The Clerk will look into the idea.
5. The local Cub Scout Troup is interested in bringing the Twin Valley Council Boy Scouts Portable Climbing Wall to Memorial Park for and Scouting event in September. Representatives will be in attendance at the regular August City Council meeting to further discuss the matter.
6. The City Clerk provided the Council with a letterhead and envelope sample using the new City logo.
7. The nuisance of tree /shrubby branches overhanging the City sidewalks and streets was discussed. The City Nuisance Ordinance doesn't clearly address the issue. The City Clerk will research the tree trimming policy and report back at the Regular August Council meeting.

COUNCIL MEMBER REPORTS

1. EDA: The Economic Development Authority (EDA) will meet on Monday, July 7th at 5:00 pm. Playground equipment has been delivered and is ready for installation.
2. Sharon Miller will attend the July School Board Meeting.

3. Mayor Lynch reported that St. Clair Days went well. The Kids Day on Saturday was a big success. It was suggested that next year a fire truck and a Sheriff's Dept. squad car be available for the kids to go through.

Meeting adjourned at 8:15 p.m. Motion to adjourn made by Spear, seconded by Hughes and carried with all in favor.

Catherine Seys, City Clerk-Treasurer