

CITY OF ST. CLAIR
REGULAR CITY COUNCIL MEETING
JUNE 3, 2008

The meeting was called to order by Mayor Brian Lynch at 7:01 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Lynch, Doug Westphal, Julie Spear and Sharon Miller. Council Members absent: Michael Hughes. City Staff present: Dennis Seys, Catherine Seys and Fire Chief Bill Fitzloff. Others present: Mark Frahm.

The minutes of the Regular May City Council meeting were approved with a motion by Spear, seconded by Miller and carried with all in favor.

The bills for the month of May were approved with a motion by Westphal, seconded by Spear and carried with all in favor.

The City is in receipt of pay estimate #13 from Di-Mar Construction for \$31,851.79 for the Water Treatment Facility Project. Motion by Miller, seconded by Spear to approve payment of pay estimate #13 in the amount of \$31,851.79. Motion carried with all in favor.

ZONING PERMITS

The Zoning application submitted by Bill Goettl, 205 Park Street North, for an 18' X 21' carport was approved with a motion by Westphal, seconded by Spear and carried with Westphal, Spear and Lynch in favor and Miller opposed.

The Zoning Permit application submitted by Matt Young, 110 Willow Lane for a 8' X 12' garden shed was approved with a motion by Spear, seconded by Miller and carried with all in favor.

The Zoning Permit application submitted by Farm and City Construction for Allan Scott, 35 Winslow Circle for a 14' X 12' 3-season porch was approved with a motion by Westphal, seconded by Scott and carried with all in favor.

WATER TREATMENT FACILITY UPDATE

The new Water Treatment Facility went on-line Monday morning, June 2, 2008. Some adjustments need to be made to pumps, etc.

WATER TOWER PROJECT UPDATE

An official groundbreaking ceremony was held on Friday, May 23rd at 10:00 a.m. A pre-construction meeting will be scheduled for late June or early July. Construction will begin shortly thereafter.

FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. Three (3) St. Clair Firefighters (Shawn Kunz, Tanner Mace and Roger Otto) completed the 1001 (120 hour) Firefighter Training.
2. Motion by Spear, seconded by Miller to approve installation of a tent in front of the City Hall/Fire Hall for the St. Clair Days Steak Fry. Motion carried with all in favor.
3. Firefighters and other citizens volunteered to help with road closings in St. Clair for the Bike Race on Saturday, June 14th.

PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Dennis Seys reported on the following:

1. Street Repair Bids were opened and reviewed. The project includes 1 ½" overlay on Winnebago Circle and Pilgrim Street and miscellaneous patch areas. Bids were as follows:
 - SMC \$37,021.45
 - WW Blacktopping \$40,123.00
 - M&W Blacktopping \$56,705.40

Motion by Miller, seconded by Westphal to approve the bid submitted by SMC for \$37,021.45. Motion carried with all in favor.

2. The Change Order which detailed fencing around the new Water Treatment Facility was discussed. Motion by Spear, seconded by Miller to approve the Change Order as presented. Motion carried.
3. The proposal from In-Control to program the Phosphate Removal System at the Waste Water Treatment Plant at a cost of \$3,549.00 was approved with a motion by Westphal, seconded by Spear and carried with all in favor.
4. A watermain break in the 300 block of Main Street East was repaired on May 15th.
5. Street sweeping of all curb and gutter streets was completed on May 28th.
6. Curb painting was done on May 30th. Crosswalks and some miscellaneous painting at the Waste Water Treatment Plant will be done in the near future.

CITY-CLERK'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The School SADD organization staged a Mock Crash at 1:30 p.m. on Friday, May 9th at Memorial Park.
2. An Open House will be held at the new Water Treatment Facility during St. Clair Days.
3. The Minnesota Water Agency Response Network (MnWARN) was briefly discussed. The topic will be addressed at an upcoming City Clerks meeting.

COUNCIL MEMBER REPORTS

1. Council Member Westphal reported on the EDA meeting held on Monday, June 2nd. Items discussed included, possible Farmers' Market for St. Clair (an informational meeting will be held on Tuesday, June 10th), banners with the new City logo will be ordered, polo shirts will be ordered for City Council and EDA Members, playground equipment (slide and web/climbing feature) has been ordered.
2. Council Member Hughes attended the May School Board meeting and submitted a report highlighting the following items: Teen Serve will probably be scheduled for 2010 instead of 2009 due to scheduling conflicts; the School Board ratified the new MSEA contracts; reconfiguring the administration, in addition to budget adjustments (made in April) will reduce costs by approx. \$451,000; due to increased Kindergarten enrollment and other changes there will be three (3) Kindergarten classes and Mrs. Senkyr will be coming back; there will be three (3) openings on the School Board for the fall election. The last day to file for a School Board positions is Tuesday, July 15th at 5:00 p.m. (Contact the School District Office for more information.)
Council Member Miller will attend the June 23rd School Board meeting.
3. Mayor Lynch reported on St. Clair Days. Events and activities are coming together (pageant, parade, kid's day, petting zoo, concessions, raffle, after the parade entertainment, etc.).
4. A joint City Council/School Board workshop was discussed and will be considered.

Meeting adjourned 8:25 p.m. Motion made by Westphal, seconded by Miller and carried with all in favor.

Catherine Seys, City Clerk-Treasurer