

**CITY OF ST. CLAIR  
REGULAR CITY COUNCIL MEETING  
THURSDAY, APRIL 3, 2008**

The meeting was called to order by Mayor Brian Lynch at 7:00 p.m. The meeting was held in the Meeting Room of the St. Clair City Hall, 304 Main Street West, St. Clair, Minnesota. Council Members present: Mayor Lynch, Doug Westphal, Julie Spear, Michael Hughes and Sharon Miller. Council Members absent: None. City Staff present: Dennis Seys, Catherine Seys and Fire Chief Bill Fitzloff. Others present: Jeff Domras and Mark Frahm.

The minutes of the March 3<sup>rd</sup> Regular City Council meeting and the March 20<sup>th</sup> City Council Workshop were approved with a motion by Hughes, seconded by Spear and carried with all in favor.

The invoices and bills for the month of March were approved with a motion by Miller, seconded by Hughes and carried with all in favor.

The Council reviewed Pay Estimate # 11 submitted by DiMar Construction in the amount of \$35,140.03. Motion by Westphal, seconded by Spear to approve the pay estimate. Motion carried with all in favor.

**ZONING PERMIT REQUESTS**

The Zoning Permit application submitted by Ken and Jolene Schulz, 10 Winslow Circle, to build a 9' X 14' deck was approved with a motion by Miller, seconded by Hughes and carried with all in favor.

The Zoning Permit application submitted by John and Julie Hennek, 122 Main Street East, to move an existing 14' X 24' garage next to the house was approved with a motion by Westphal, seconded by Hughes. Motion carried with Westphal, Hughes and Lynch in favor and Miller and Spear opposed.

**WATER SYSTEM UPDATE**

Jeff Domras, Bolton and Menk, provided the Council with an "Abstract of Bids" for the Water Tower. Bid opening was Thursday, April 3, 2008 at 10:00 a.m. Three bids were received for the 250,000 gallon spheroid elevated water storage tank and demolition of the existing tank. Bid results were as follows:

SUMMARY OF BIDS	General Construction Service (Stillwater MN)	Maguire Iron (Sioux Falls, SD)	Caldwell Tanks (Louisville, KY)
<b>June 13, 2009 Completion Date</b>			
Base Bid (250,000 gallon spheroid, demo of existing tank)	\$706,000.00	\$712,800.00	\$739,700.00
Uplighting (wiring, poles, fixtures)	\$ 15,000.00	\$ 15,000.00	\$ 16,900.00
<b>September 30, 2009 Completion Date</b>			
Base Bid (250,000 gallon spheroid, demo of existing tank)	\$706,000.00	\$712,800.00	\$729,700.00
Uplighting (wiring, poles, fixtures)	\$ 15,000.00	\$ 15,000.00	\$16,900.00

Rural Development will be providing financing for the Water Tower project. Rural Development needs bid documentation and other paperwork before the City can award the bid. A special meeting will be held later in the month to consider awarding the bid.

Relocation of the civil defense siren was discussed. The siren pole was removed to accommodate construction of the new Water Treatment Facility. The siren is currently located on the old Water Plant building. Fire Chief Fitzloff and Mark Frahm will compare prices and review options for the siren re-location.

### FIRE CHIEF'S REPORT

Fire Chief Bill Fitzloff reported on the following:

1. Fire Chief Fitzloff has been negotiating Fire Contracts with the Townships. A verbal agreement has been reached with all Townships except Mankato. Chief Fitzloff will attend the Mankato Township Board meeting on April 16<sup>th</sup>. Arrangements will be made for signing the Fire Contracts in the near future.
2. Forstner needs to complete a few items on the new fire truck. Delivery of the new truck is expected within the next week.
3. The St. Clair and Eagle Lake Firefighters dance is scheduled for Saturday, April 19<sup>th</sup> at the Eagle Lake American Legion.
4. The Fire Dept. discussed helping with road closings for the Bike Race on Saturday, June 14<sup>th</sup>. The Fire Dept. has agreed to help with the event but approximate eight (8) additional volunteers will be needed.
5. The week of April 21<sup>st</sup> – 25<sup>th</sup> is Severe Weather Awareness Week. The Statewide drill will be held on Thursday, April 24<sup>th</sup>.

### PUBLIC WORKS DEPT. REPORT

Public Works Supervisor Dennis Seys reported on the following:

1. A bid has been received for removal of the City-owned house at 305 Main Street East. The bid in the amount of \$9,988.00, includes demolition, labor, fine grade and seed. Motion by Miller, seconded by Spear to accept the bid and proceed with demolition. Motion carried with all in favor.
2. Water main flushing will be done the week of April 13<sup>th</sup>.
3. Street Sweeping will be scheduled sometime in May.
4. Mr. Seys discussed that the Goodrich Addition is in need of street repair (overlay). Motion by Westphal, seconded by Miller to obtain bids for the project. Motion carried with all in favor.
5. The Phosphate Removal System at the Wastewater Treatment Plant is in operation.

### CITY CLERK'S REPORT

City Clerk-Treasurer Catherine Seys reported on the following:

1. The Clerk attended the MN Municipal Clerks and Finance Officers Association annual conference March 11<sup>th</sup> – 14<sup>th</sup>. Conference topics included: Emergency Management, Fund Accounting, Problem Properties, Elections, Gambling Licensing, Capital Improvement Planning and Document Imaging.
2. Motion by Spear, seconded by Hughes to approve the request from the Athletic Backers for the annual St. Clair Days Raffle. Raffle drawing to be held Sunday, June 22<sup>nd</sup> after the parade. Motion carried with all in favor.
3. St. Clair School will be enacting a MOCK CRASH on Friday, May 9<sup>th</sup> at 1:30 p.m. at Memorial Park.
4. The Social Gathering Ordinance was discussed. Motion by Westphal, seconded by Miller to approve the Social Gathering Ordinance as presented. Motion carried with all in favor.
5. Motion by Spear, seconded by Miller to approve a "Resolution Acknowledging Acceptance and Expressing Appreciation for a Donation from the United Fund of Decoria – McPherson – St. Clair Designated for the St. Clair Fire Dept." The donation was in the amount of \$1,700.00. Motion carried with all in favor.
6. Motion by Miller, seconded by Hughes to approve a "Resolution Acknowledging Acceptance and Expressing Appreciation for a Donation from the United Fund of Decoria – McPherson – St. Clair Designated for the St. Clair City Park Fund." The donation was in the amount of \$300.00. Motion carried with all in favor.
7. Jeff Domras has provided John Stainbrook (Progress Land) with options and cost estimates for the extension of water and sewer to the Progress Land property.
8. St. Clair resident Elizabeth Weinandt (Blethen, Gage and Krause) has expressed interest in the appointment of City Attorney. The City Clerk has discussed the matter with the Chuck Peterson the current City Attorney. Motion by Westphal, seconded by Hughes to

appoint Elizabeth Weinandt as City Attorney. Chuck Peterson will continue with Rural Development contract paperwork for the new Water Tower. Motion carried with all in favor.

**COUNCIL MEMBER REPORTS and OTHER BUSINESS**

1. The EDA will meet on Monday, April 7<sup>th</sup> at 5:00 p.m.
2. Mayor Lynch attended the March School Board meeting. Items discussed included budget cuts, Amy Hagen retirement and the April 2<sup>nd</sup> Roundtable discussion. Council Member Westphal will attend the April 21<sup>st</sup> School Board meeting.
3. Promotion the City and the School was discussed. The Media Dept. at Bethany College and Sheila Opsal's class at St. Clair School were discussed as possible resources.
4. Mayor Lynch will attend the League of MN Cities day at the Capital for Cities, Counties, Townships and Schools on Thursday, April 10<sup>th</sup>.

Meeting adjourned at 8:15 p.m. Motion to adjourn made by Miller, seconded by Hughes and carried with all in favor.

Catherine Seys, City Clerk-Treasurer